Salem STATE UNIVERSITY

2022-2023 HEALTH AND IMMUNIZATIONS FORM AND WELLNESS REQUIREMENTS

Salem State Univerity
Counseling and Health Services
352 Lafayette Street
Salem, MA 01970
Phone: 978.542.6413
Fax. 978.542.7121
Web: salemstate.edu/chs
Student Health Portal:
salemstate.edu/healthportal

INSTRUCTIONS FOR IMMUNIZATION REQUIREMENTS AND COMPLIANCE

All students who are on campus (including part-time, full-time, graduate, undergraduate, and non-credit students) are expected to comply with university health and safety protocols, including the **COVID vaccine mandate**.

In addition, all **full-time** undergraduate and graduate students, any international student on a **student visa** and **all health science majors are required to upload additional immunization information** no later than the deadline. This Health and Immunization information is required per Salem State University policy and is in accordance with the Massachusetts College Immunization Law 105 CMR 220.600. The student is responsible for verifying immunization compliance.

In addition to the immunization requirements, new students have additional wellness and prevention requirements, as well as COVID health and safety requirements. These are listed on this document. Please review carefully and make sure that you have completed all of the steps on this checklist prior to the start of the semester.

Registration for classes, as well as the ability to move onto campus, will be affected if this information is not complete and all requirements satisfied. Counseling and health services will not be able to individually notify students of their compliance status and students should monitor their Medical Clearances in the student health portal and their health portal messages.

SUBMITTING IMMUNIZATION AND COVID VACCINE DOCUMENTATION

☐ Immunization medical clearances are due August 10, 2022 (for Fall semester start) and January 11 (for Spring semester start).

• You can view immunization requirements here: **salemstate.edu/chs/new**.

   – Step 1: Log on to your student health portal: **https://salemstate.edu/healthportal**.

   – Step 2: Click on Medical Clearances.

   – Step 3: Enter dates of immunization for each unsatisfied requirement.

   – Step 4: Click on Update Immunization Records to attach your documentation.

   – Step 5: Upload all photos of your immunizations (jpeg or PDF works best).

   – Step 6: **CLICK ON SAVE RECORDS**.

OTHER IMPORTANT IMMUNIZATION INFORMATION

• Once you save records, health services will then receive your documentation for review. It can take 3-5 business days for our review. Failure to enter your dates **AND** upload your supporting documentation will result in a delay. Thank you for your patience.

• Disclaimer: Salem State University is a partner with the Massachusetts Immunization System. We receive and input data into the state database: **mass.gov/service-details/miis-information-for-parents-and-patients**.

• You may also ask your primary care provider to fax your immunization records to health services at 978.542.7121. Please note, you should still login to your portal to ensure all requirements are met, which are state and university specific.

• To view what immunizations we have on file for you, please click on Immunizations within your health portal.

☐ Complete the tuberculosis screening questionnaire
   – Step 1: Click on Medical Clearances in your health portal.

   – Step 2: Click on the green "Update" button next to TB Screen-Risk form.

   – Step 3: Answer all required questions.

   – Step 4: If the answer is YES to any of the Tuberculosis risk form questions, Salem State University requires documentation

of further evaluation. If the answer to all of the Tuberculosis Risk form questions are NO, no further testing or action is required.

- Step 5: Review your medical clearances to determine if this requirement is satisfied or if there are additional steps you need to take to meet compliance.

- Review your Medical Clearance page for compliance, 3-5 days after you've provided your documentation. Follow up on any remaining unsatisfied requirements. Compliance is met when all medical clearances are green and satisfied.

MEDICAL HISTORY AND INFORMATION

- ☐ Login to your student health portal and review and update your Profile.

  - Step 1: Click on Health history.

  - Step 2: Add your medications, allergies, medical history, surgical history and hospitalization information.

  - Step 3: Click green "Looks good" button to save.

HEALTH INSURANCE

- ☐ Upload your health insurance information to the health portal: **https://salemstate.edu/healthportal**.

  - Step 1: Click on Insurance Details.

  - Step 2: Click on "Add Insurance."

  - Step 3: Enter Primary insurance name, policy number, group number, and subscriber information.

  - Step 4: Upload front and back image of your health insurance card.

  - Step 5: Click on the blue "Save" button.

    Once you save, health services will review and verify your plan information.

- Review the student health insurance plan (SHIP) benefit information and costs.
  - **salemstate.edu/campus-life/student-services/ counseling-and-health-services/student- health-insurance**

  - All students who are registered for at least 75% of a full course load will need to enroll or waive SHIP, starting after July 31, 2022.

- ☐ Enroll in the student health insurance plan if you have out of state health insurance, are uninsured, or have a plan that will not provide local coverage.

OR

- ☐ Waive the student health insurance if you have an adequate health insurance plan that will provide coverage for the academic year.

  - A step-by-step guide and deadlines can be found here: **https://ask.salemstate.edu/kb/how-waive- out-or-enroll-health-insurance**.

  - Please contact the **Student Navigation Center** if you have any remaining questions: 978.542.8000 or navcenter@salemstate.edu, **salemstate.edu/ campus-life/student-navigation-center**.

COVID SPECIFIC HEALTH AND SAFETY PROTOCOLS

- ☐ Review the most up to date information here: **salemstate.edu/covid19**.

- ☐ Review the health and safety resources in "The Compass Resources for Returning Students" Canvas course here: **https://elearning.salemstate.edu**.

  - Please note that you may be asked to demonstrate that you have completed this training prior to move-in or returning to campus.

COMPLETE THREE ONLINE PREVENTION PROGRAMS

- Salem State requires every incoming student to complete three online prevention programs. These programs are confidential, online educational courses. You can find the full information and instructions to completing these mandatory trainings here: **salemstate.edu/chs/new**.

- ☐ Sexual violence prevention: **https:// salemstatestudents-ma.safecolleges.com**

- ☐ Alcohol prevention: **https://echeckup.sdsu. edu/usa/alc/coll/salemstate**

- ☐ Cannabis prevention: **https://echeckup.sdsu.edu/usa/ mj/coll/salemstate**

  - If you have questions or concerns related to these training modules you can email prevention@ salemstate.edu

  - Please note failure to complete these trainings will be noted in your community standards file.