

The Certification of Attendance and Cost Request Form

Please answer the questions below to provide the CIE with the data needed to prepare a certification of your attendance and the cost of tuition. **CIE needs at least 48 hours to issue a certificate.**

Date: _____

Name: _____

SSC Student ID Number: _____

Date of Birth: (Month) _____ (Date) _____, (Year) _____

Current Address: _____

Current Phone Number: _____ (_____) _____

Major: _____

Number of Credits Registered (Current Semester): _____

Home country ID Number (if needed): _____

Purpose for Getting the Certificate:

- Getting Driver's License []
- Submitting to the Government Office in Home Country []
- Other (Please specify as much as you can)

How Many Certificate You Need? _____

Additional Information (If you wish to give us):

 Signature

 Date

Your _____
 will be ready on (month) _____ (date) _____,

Please bring this ticket when you pick up your document. Thank you.

CIE Initial: _____ Date: _____

Your _____
 will be ready on (month) _____ (date) _____,

Please bring this ticket when you pick up your document. Thank you.

CIE Initial: _____ Date: _____

 (CIE Use Only: PR Date / PR Initial Correction Date / Correction Initial)