Student Navigation Center

How to: Receive Emergency Contact Notifications

1. Log into Navigator.
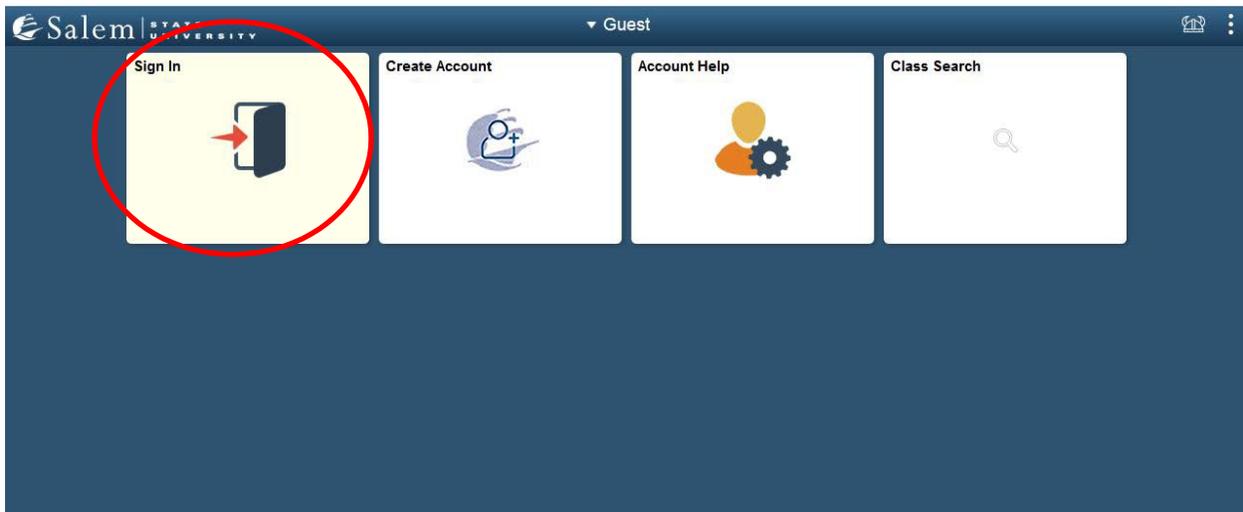
2. Once at the Student Homepage, click on "Profile".
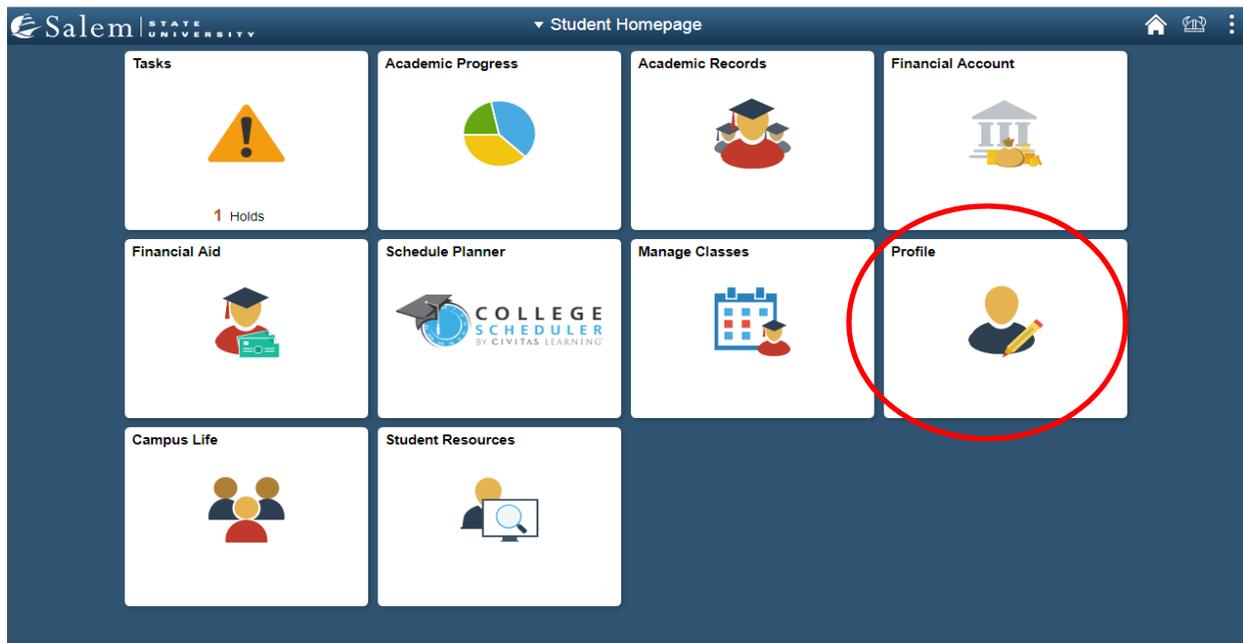
3. Next, click on "Contact Details" on the menu-bar.

Personal Details

Contact Details

Addresses

Emergency Contacts

Ethnicity

Parent/Guardian Information

Gender Self-Identification

Change My Preferred First Name

Enter My MEPID

My Account Info

FERPA Waiver
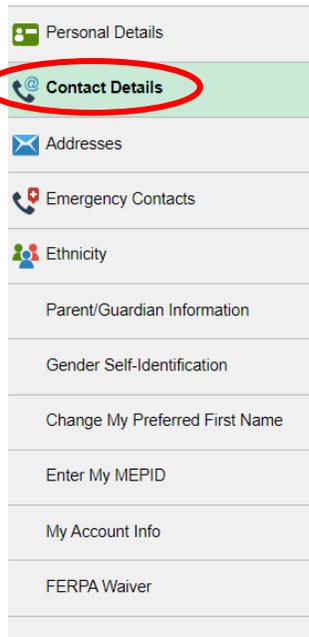
4. Select the plus (+) button to add a "Mobile" phone number

Phone

+

Phone	Type	Preferred

5. Add the "Phone Number" and then check the "Preferred" box

Cancel	**Add Phone**	Save

Type   International

Country Code

*Phone Number

Extension

☐ Preferred

☐ Enable Texts