

Dear SSC Community,

Our IMC staff is observing that many presenters using a laptop and data projector, both with a portable, or with a lectern system, encounter a problem sending the image from their laptop onto the screen.

No image on the screen is easily corrected by first pressing and holding down the Function key, on the bottom row of your laptop keyboard. Second, while holding the function key down, you also need to press and hold an F key at the top row of your keyboard. For many laptops it is the F7 button, however it could vary depending on the model and manufacturer. The correct F button also may say "LCD", or show a small icon of a Video Screen. That is the one you need.

The F Button has three settings:

1. Image on laptop-no image to projector
2. No image on laptop-image to projector
3. Image on laptop-image to projector

You need #3, So simultaneously press and hold Function and F key, and then release. It will take a second or two to change. Repeat procedure until your image shows on the screen, and you are on your way to a successful show.

As always, please contact Media Services at x7348 if we may further assist.

Best Wishes,
Jay Catoggio