

## MBA Frequently Asked Questions

- 1. *I want to enroll in the MBA program at Salem State College. Can you tell me something about it?***  
Salem State College offers a general MBA with possibilities of specialization in one of the following three areas:

  - (a) Marketing
  - (b) Operations and Decision Sciences
  - (c) Personal Financial Planning
  
- 2. *How long does it take to complete the program?***  
The program consists of 48 credits or 16 courses and two prerequisite courses. Depending upon the major in your undergraduate program, it is possible for you to get advanced standing credit for up to six courses, or 18 credits.
  
- 3. *How can I get Advanced Standing Credits?***  
In order to receive any advanced standing credit, you must have received a grade of B or better in the required courses in your undergraduate/graduate program, and must have completed that course within the last seven years. Fill out the application for “Advanced Standing Credit Evaluation” and send it to the Graduate School office along with all other required materials. As soon as it is evaluated, you will be notified of any credits for which you are eligible.
  
- 4. *How much does the MBA program cost?***  
The MBA program at Salem State College is priced on a per-course basis. Although subject to change, the cost per course in 2004 was \$675 for Massachusetts residents and \$945 per course for non-residents, including international students.
  
- 5. *Is there any financial aid available for the MBA program?***  
Yes, various types of financial aid is available to eligible candidates. Students must fill out a FAFSA form to be eligible for any federally-supported financial aid including Salem State scholarships, federal work study, and the Federal Direct Loan Program.

Graduate assistantships are also available. Eligibility criteria include a minimum GPA of 3.0, a GMAT of 500 and carrying at least two graduate courses per semester. Graduate assistantships carry a monthly stipend and tuition remission in all courses except directed studies, thesis or other arranged courses.
  
- 6. *Can I take any courses before being admitted into the program?***  
Yes, you can take up to three courses before matriculating into the MBA program.

- 7. *I have already taken three courses in the MBA program at Salem State College, but I have not taken the GMAT yet. Can I take more courses while I prepare for my GMAT exam?***  
No. You cannot take any more than three courses until you matriculate into the program. Your admission into the program is contingent upon your GPA, GMAT scores and relevant work experience. You can only take more courses once you have been accepted into the program.
- 8. *How do I know which courses I should take this semester?***  
Refer to your 'Plan of Study' and the course planning spreadsheet to plan out your courses. If you have further questions, call (978) 542-6321 to make an appointment with the coordinator.
- 9. *I think I am ready to graduate. How can I verify that?***  
First, check to see if you have fulfilled all the requirements as outlined in the plan of study. Next, contact Nancy Hamson in the Student Records Office to have an audit done. If you have further questions, call (978) 542-6321 to make an appointment with the coordinator.
- 10. *I have fulfilled all the requirements. What do I have to do to graduate?***  
Fill out the 'Application for Graduation' in time and send it over to the Registrar's Office. The last day for filling out the application is updated by the Registrar's Office every semester. Check the Graduate School website ([www.salemstate.edu/graduate](http://www.salemstate.edu/graduate)) for regular updates.