



THE GRADUATE SCHOOL

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MASTER OF EDUCATION (MEd) IN HIGHER EDUCATION IN STUDENT AFFAIRS

PROGRAM OBJECTIVES:

This program is designed for people who are interested in pursuing a career in student affairs administration at universities, four-year colleges and community colleges. The program focuses on the development of college students and the skills, competencies, aptitude and motivation necessary to be an effective student affairs practitioner. The program places particular emphasis on the importance of working collaboratively within diverse and dynamic organizations in higher education. The program prepares people to work in areas such as residence life, student activities, judicial affairs, admissions, financial aid, academic and personal advisement, international student services and career services. The program enables graduates to apply student development theories and learning to areas such as policy development, program planning and assessment, and administration in diverse environments.

ADMISSION REQUIREMENTS:

- A completed application form, available from the Graduate School Office, and a \$35.00 non-refundable application fee made payable to Salem State College.
- A complete, official transcript documenting the award of a bachelor's degree.
- Official transcripts of any graduate courses taken or degrees held.
- Three completed Reference for Graduate Admission forms. These forms are available with the application or online. Please include references from people who have known you in both professional and academic capacities. Completed reference forms may have a letter attached to them.
- Official copy of test results taken within the last five years documenting satisfactory performance on either the Graduate Record Examination (GRE) or the Miller Analogies Test (MAT). Students who hold a master's degree are exempt from this requirement.
- All students for whom English is not a first language must submit satisfactory scores on the Test of English as a Foreign Language (TOEFL) in addition to their MAT or GRE scores.
- A 500-1,000 word, double-spaced statement of purpose addressing the following questions: What factors in your personal and professional history have influenced you in the past and now lead you to seek admission to this program at Salem State College? What are your long-term professional goals, and how will this program help you meet them? Is there any other information that you think would help the admissions committee evaluate your application?

Additional requirements for admission to the Master of Education in Higher Education in Student Affairs:

- One course in introductory psychology or general psychology.

Recommendation:

- One course in measurement and evaluation, or equivalent (e.g., statistics).

APPLICATION DEADLINES:

Admission materials due: June 1 The program utilizes a cohort model. Therefore, admissions to the program are generally concluded by July 1st for the next academic year. Due to sequencing of courses, non-matriculated students may only take the non-sequenced courses. For additional information, please contact the program coordinator.

PROGRAM REQUIREMENTS:

Upon acceptance into the program, you will complete a Plan of Study in consultation with the program coordinator. You must request that any transfer credits be considered at this time. PLEASE NOTE THAT NO MORE THAN THREE COURSES TAKEN AT SALEM STATE COLLEGE BEFORE ADMISSION CAN BE COUNTED TOWARDS THIS PROGRAM. You should meet regularly with the program coordinator to discuss your progress and revise your plan of study, as needed.

All candidates for the Master of Education in Higher Education in Student Affairs must complete 1) a minimum of 42 credit hours of course work as described below, and 2) successful completion of two practica of at least 150 hours per semester. The practica can be completed at Salem State College or at another institution with permission of the program coordinator, and 3) successful completion of a comprehensive exam usually taken after most course work has been completed.

COURSE REQUIREMENTS: (42 Credits)

All courses are three (3) credits unless otherwise noted.

FALL I

- EDU 719 Student Affairs: Theory, Research and Practice
- EDU 773 Theories of College Student Development

SPRING I

- EDU 723 History of Higher Education
- EDU 811 Administration and Organization in Higher Education
- *EDU 738 Educational Research Across the Curriculum
OR
- *PSY 700 Research Methods in Psychology

SUMMER I

- EDU 704 Multicultural Issues in Student Affairs
- EDU 861 Assessment and Evaluation in Higher Education
- Elective

FALL II

- *PSY 731 Counseling Theory and Practice I
- EDU 985A Practicum in Student Affairs I
- Elective

SPRING II

- *PSY 732 Counseling Theory and Practice II
- EDS 988 Capstone Seminar in Student Affairs
- EDU 985B Practicum in Student Affairs II

*These courses are generally offered every semester and students may wish to take them at a different time. Some courses may also be offered during the Winter session.

Students must choose a minimum of six credits as electives. Electives may be selected from related courses from various disciplines or interdisciplinary areas (list of approved electives is available in the Graduate School Office and at www.salemstate.edu/graduate/medhighered). There is also an opportunity to take courses approved by the program coordinator from the UMASS Boston doctoral program. Students may also choose to pursue independent study as an elective (EDU 875) with permission from the program coordinator. All electives must be approved by the program coordinator.

Subsequent to publication of this flow sheet, the Graduate School reserves the right to make changes in courses, program requirements, policies and regulations as circumstances dictate. There is no guarantee that any listed course will be offered in any given semester.