



THE GRADUATE SCHOOL

www.salemstate.edu/graduate

352 Lafayette Street, Salem, MA 01970-5353

978.542.6323

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Master of Business Administration (MBA) Application for Admission

For Office Use ONLY - Student ID#

SUBMIT THIS APPLICATION FORM TO THE GRADUATE SCHOOL WITH THE FOLLOWING:

- A \$35.00 non-refundable application fee made out to Salem State College – check or money order.
- Complete, official transcripts from all undergraduate institutions attended.
- Official transcripts of any graduate courses taken or degrees held.
- Applicants must submit three **Reference for Graduate Admission** forms (attached to application packet or available in the Graduate School or at www.salemstate.edu/graduate), including:
 - Educational references from an instructor, administrator, etc.
 - Professional references from a current supervisor, coworker, etc.
 References may attach a letter, but must also return the provided form.
- Official copy of scores from the Graduate Management Admissions Test (GMAT) taken within the last five years.
- All students for whom English is not a first language must submit scores from the Test of English as a Foreign Language (TOEFL).
- A 500- to 1,000-word, double-spaced statement of purpose addressing the following questions:
 - What factors in your personal and professional history have influenced you in the past and now lead you to seek admission to this program at Salem State College?
 - What are your long-term professional goals, and how will this program help you to meet them?
 - Is there any other information that you think would help the admissions committee evaluate your application?
- Resume reflecting business/management/work experience.

Application Deadlines:

Fall Semester – July 1

Spring Semester – November 1

Summer Semester – March 1

Social Security Number: _____ Date: _____

Full Name: _____
Last Name First Name Middle Initial

Local Address: _____
No./Street City/Town State/Province Postal Code

Home Telephone: _____ Email Address: _____

Business Telephone: _____ Place of Employment: _____

Male: Female: Maiden Name or Other Name, if any: _____

Date of Birth: _____ Country of Birth: _____ Country of Citizenship: _____

Country and Address of Permanent Residency: _____

Are you a: U.S. Citizen Permanent U.S. Resident Other Non Immigrant

Resident Number: _____ F-1 F-2 J-1 J-2 Other

Check below the category that most closely describes your ethnic/racial recognition in the community (optional)

- | | |
|--|---|
| <input type="checkbox"/> American Indian or Alaskan native | <input type="checkbox"/> Pacific Islander (Micronesian or Polynesian) |
| <input type="checkbox"/> Asian | <input type="checkbox"/> White, not of Hispanic origin |
| <input type="checkbox"/> Black, not Hispanic origin | <input type="checkbox"/> Hispanic |

When do you plan to begin graduate study: _____

Number of graduate credits already earned at Salem State College, if any: _____

Previous Study:

Name of Institution	Location	Dates of Attendance	Degree/Diploma	Year Received
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Grade Point Average (undergraduate studies): _____ Grade Point Average (graduate studies): _____

Honors or other special recognition of high scholarship/professional excellence:

Work Experience: (In addition to this brief list, you may attach a resume, if desired):

Name of Employer	Position	Employed	From:	To:
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Date you have taken or will take (circle one) the GMAT Test: _____

GMAT scores: Verbal _____ Quantitative _____ Analytical _____

Is English your first language: Yes No Primary language used in the home: _____

Languages other than English in which you are fluent? _____

Applicants for whom English is a second language: Date you have taken or will take the TOEFL: _____

TOEFL score: _____

For international students only: I have completed a Certificate of Finance form: Yes No

Applicant's Signature _____ Date _____