



**Financial Aid Office**  
 Salem State College  
 352 Lafayette St.  
 Salem, MA 01970-5353

Phone: 978-542-6112  
 Fax: 978-542-6876  
 Website: www.salemstate.edu /finaid

## 2009-2010 VERIFICATION WORKSHEET

Your application was selected for review in a process called Verification. During this process we will be comparing information from your FAFSA with this document and attached parent and student (and spouse, if married) signed 2008 Federal Income Tax forms. The law states that we have the right to ask for this information from you before you can be awarded Federal Financial Aid. Should there be differences between your Student Aid Report (SAR) and the documents that you provided to our office, we will automatically make corrections to your Student Aid Report. Should we be unable to resolve discrepancies, we may ask for further clarification. Complete this Verification Form as soon as possible so that your Financial Aid Administrator may process your financial aid without delay.

### WHAT YOU SHOULD DO

- ➔ Collect **signed** copies of you and your spouse's or parent's 2008 federal tax forms, W2s, and all schedules. If you need to request a copy of your tax form, please contact the IRS at 1-800-829-1040.
- ➔ Read thoroughly, complete and sign this worksheet. If you are dependent, please make sure that your parents also sign this form. If you have any problems completing this form, please feel free to contact our office.
- ➔ Please make sure to return this form to the Office of Financial Aid as quickly as possible.

*We must review the requested information under Federal financial aid program guidelines (CFR title 34, Part 668)*

### A: Student Information

Last Name	First Name	M.I.
Street (apt #)		
City	State	Zip Code

Social Security Number	Student ID #
E-mail address	Date of Birth
Local Phone Number	

### B: Family Information

**If you are a Dependent Student, include:**

- Yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- Your parent(s) dependent children, if your parents will provide more than half of their support from July 1, 2009 through June 30, 2010.

**If you are an Independent\* Student, include:**

- Yourself and your spouse (if married)
- Your dependent children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010.

**Include other people as part of your household only if:**

- They now live with you (or your parent(s), if dependent) and if you or your parent(s) will be providing more than half of their support between July 1, 2009 through June 30, 2010.

*\* A student is considered Independent only if any of the following are true: 1) born before 1/1/86; 2) will be enrolled in a graduate program; 3) married; 4) an orphan or ward of the court until age 18; 5) has a legal dependent;.6) has a guardian appointed by the state; 7) is on active duty or veteran; 8) determined by state agency to be homeless; 9) court approved emancipated minor.*

Full Name of student and family members <i>(attach separate sheet if more space is needed)</i>	Age	Relationship to you	List name of College (Do not include parent in college) Must be enrolled at least half time
		SELF	

