

**Residence Life  
 License Agreement  
 Academic Year 2009-2010**

Residence Life Use Only	
Building:	_____
Room:	_____
<input type="checkbox"/> Double	<input type="checkbox"/> Single
<input type="checkbox"/> Triple	<input type="checkbox"/> Quad

*This License is between Salem State College and the student. The License is in effect for the entire academic year.*

**NAME:** \_\_\_\_\_ **STUDENT ID#:** \_\_\_\_\_  
 [Last] [First] [MI]

**SEX:**  Male  Female **DATE OF BIRTH:** \_\_\_\_\_ **SOC. SECURITY #:** \_\_\_\_\_

**Note:** The Office of Residence Life assigns roommates based on biological sex. If you identify as a trans-gendered student and wish to discuss possible housing options, please refer to the *How to Sign Up for Housing Packet* or our website at: [www.salemstate.edu/reslife](http://www.salemstate.edu/reslife) for the appropriate contact person.

**STUDENT STATUS:** A.  Incoming First-Year Student B.  Incoming Transfer Student  
 C.  Returning Resident Student D.  Off-Campus/Waitlist

**EMAIL NOTE:** The College requires that students maintain an SSC email address. This email address is considered the *primary* means of communication between the Office of Residence Life and the student. Important information will be sent to this email address and it is expected that students check it on a regular basis. SSC email may be forwarded to non-SSC accounts.

**CELL PHONE #** ( ) \_\_\_\_\_ - \_\_\_\_\_ **HOME PHONE #** ( ) \_\_\_\_\_ - \_\_\_\_\_

**HOME ADDRESS** \_\_\_\_\_  
 [number & street] [apt#] [city] [state] [zip]

**EMERGENCY CONTACT:** \_\_\_\_\_  
 [name] [relationship] [City, State] [phone #]

**Have you ever been convicted of a felony?**  Yes  No (If yes, please provide a letter of explanation.)

**HOUSING INFORMATION**

Housing assignments are based on space availability. The Office of Residence Life will make every effort to accommodate housing preferences, however we may not meet all requests.

All traditional-aged first-year students will be assigned to Bowditch or Peabody Hall.

Smoking is prohibited in all residential areas.

**HOUSING PREFERENCES**

**FIRST-YEAR STUDENTS:**

Would you prefer a co-ed floor in Bowditch or Peabody if space is available (co-ed floors have same-sex rooms)?  
 Yes  No

(Note: Co-ed floors have a single-sex bathroom, the male/female designation of which will change periodically throughout the year)

**TRANSFER STUDENTS:** Please rank your preferences below (1-6): (Some transfers may be assigned to Bowditch or Peabody)

- |                         |                                |
|-------------------------|--------------------------------|
| _____ Bates Double      | _____ Central Campus Double    |
| _____ Bates Single      | _____ Central Campus Single    |
| _____ Bates 21+ Housing | _____ Bates 24-Hour Quiet Area |

**SPECIAL ROOMMATE(S) REQUESTED:** [only mutual requests will be honored]

\_\_\_\_\_  
 [Name and Student ID (if known)]

\_\_\_\_\_  
 [Name and Student ID (if known)]

**Do you give Salem State College permission to release your address, telephone number and email address to your roommate(s):**  Yes  No

**MEAL PLAN INFORMATION**

- All Residents of Peabody and Bowditch Hall are required to purchase the 14-meals/week plan.
- Residents of the Bates Complex and the Central Campus Residence Hall are minimally required to purchase a declining-balance meal plan, however these students may choose a different meal plan by contacting the Bursar's Office. The declining balance meal plan only carries over from the Fall to the Spring semester. Unused monies at the end of each Spring Semester will be forfeited.

**TERMS OF AGREEMENT AND CONDITION OF OCCUPANCY**

This Agreement is for a residential space, not a particular room. In order to be considered for a space in the residence halls you must turn in a completed *Residence Life License Agreement* to the Office of Residence Life by the deadline specified in the housing materials. Your bill will reflect housing charges based on your room assignment plus an annual \$50.00 Damage Deposit, a \$270 per semester Telecommunications Fee and a \$20.00 per semester Residence Activity Fee. The Housing Deposit, Telecommunications Fee and Residence Activity fee are not refundable except as provided in the Terms and Conditions of this Agreement.

This Agreement does not convey any tenancy or other property interest to you, the Resident; it creates a licensor/licensee relationship subject to the Terms and Conditions stated in this Agreement (see reverse side of this document). A room may be occupied by only the person(s) properly assigned to the room. A room assignment, the Housing Deposit of \$225.00 and this Agreement are not transferable, and occupancy by a student or other person without authorization is not permitted. "Occupancy" is defined by the issuance of a key or key-card access to you, the resident, for a specified room and does not require your actual physical presence and/or your possessions.

This Agreement becomes effective upon receipt of this contract by the College. Your signature on this License Agreement signifies that you have read this Agreement including the Terms and Conditions (on the reverse side of this document) and agree to abide and be bound by all terms and policies specified in this Agreement and each and every other policy or regulation issued by the College regarding residential living.

**STUDENTS ARE REMINDED THAT THIS AGREEMENT IS FOR THE ENTIRE ACADEMIC YEAR**

[Opening day in August or September through closing day in May - see reverse side for cancellation information]

Beginning Fall 2009, new students who receive housing through the admissions process are guaranteed on-campus housing for their first three consecutive years contingent upon students following the policies specified in this Agreement. The 3-year guarantee is also contingent upon students paying the Housing Deposit for the upcoming year by the deadline specified by the Office of Residence Life (typically early in the Spring Semester). After the third (Junior) year, residency will be based on a lottery. Students who officially leave College housing at any time during their career at Salem State College (except for Study Abroad) will lose their housing guarantee and will only be invited to return to housing through the Waitlist. The College does not guarantee availability for any additional academic years. Students who receive housing through the Waitlist process may still participate in the lottery process by paying the Housing Deposit by the specified deadline(s).

Based upon the recommendation from the Student Government Association in the Spring of 1999, students with mobility impairments are exempt from the lottery. Additionally, students who are granted housing in the lottery process will be limited to a maximum of (10) semesters on campus, provided that they remain enrolled as a full time student. Thus each resident may only participate in the lottery process for a maximum of two years.

I hereby acknowledge that I have read and understand this Agreement including its Terms and Conditions (on the reverse side of this document) and all other College policies regarding residential living referenced therein, and agree to abide by and be bound by the provisions of the same.

\_\_\_\_\_  
 [Signature of Student] Date

\_\_\_\_\_  
 [Signature of Parent of Guardian]\* Date

\*The signature of parent or guardian, as well as that of the student, is required for students under 18 years of age.