

## GRADING – GUIDELINES

A Insightful scholarship, valid research, creativity, original application, and genuine promise of continuing growth in the field of study

A- Solid scholarship, sound research, creative application, and promise of growth in the field of study

B+ Acceptable scholarship and research, valid application, and probable promise of growth in the field of study

B Adequate scholarship, research, relevant application, and possible promise for growth in the field of study

B- Marginal scholarship, research, and application suggesting minimal prospects for growth in the field of study

C+ Inadequate scholarship, research and application suggesting minimal prospects for growth in the field of study

C Inadequate scholarship, research and application requiring improvement in future performance

C- Inadequate scholarship, research and application requiring major improvement in future performance

F Unacceptable graduate work

In most instances, graduate students will receive letter grades, as follows: A, A-, B+, B, B-, C+, C, C-, F, I, P. The grade point equivalent of the letter grade at the graduate level shall be calculated in accordance with the following:

A 4.0	C+ 2.3
A- 3.7	C 2.0
B+ 3.3	C- 1.7
B 3.0	F 0.0
B- 2.7	

The grade of "I" (Incomplete) is a temporary grade assigned to students who have not completed course work and who have made provisions to do so with the course instructor before the assignment of final grades for the course. Course work must be completed by the end of the sixth week of the following semester. If the student fails to make up the course work by then, the "I" grade will be changed to an "F". Exceptions to this policy may be granted by the instructor, who must notify the Office of Student Records & Registrar that an extension has been granted. It is the student's responsibility to finish incomplete course work by the deadline or, in cases where an extension has been granted by the course instructor, to request that the instructor notify the Office of Student Records & Registrar of the extension. It is the responsibility of the course instructor to have the Graduate School Dean sign the Request for Grade Change form and then to turn in the form to the Office of Student Records & Registrar. A Pass (P) grade will earn graduate credit but is not used in computing the GPA.