

How to Apply - English as a Second Language (ESL) Program

Step 1: Applying to the ESL Program:

1. **ESL Application form** filled out.
2. **Application Fee of forty dollars** check or money order, payable to "Salem State College". **NO** cash or Credit Card payment for application fee will be accepted.

For International student applicants only

Step 2: Getting the I-20 form

3. **Financial Documents:** International student applicants must prove that they have enough money to cover their tuition, housing and other related expenses while studying in the U.S. in order to obtain the I-20 form from Salem State College. With this I-20 form they can apply for an F-1 student visa from the U.S. government.

Examples of financial documents are bank statements (checking and/or saving account) and/or tax returns.

4. If the financial documents are not all in the prospective student's own name, a **letter from his/her family and/or sponsor** is necessary in addition to the financial documents. The letter must show that the family and/or sponsor will be responsible for the student's expenses in the U.S.
The *Certification of Finances* form on the second page of the Application Form may be used instead of a sponsor letter.

All documents should clearly indicate the prospective student's name and should be sent to:

Center for International Education
Salem State College
352 Lafayette Street
Salem, MA 01970
U.S.A

After you have been accepted and have received your I-20 form from Salem State College

Step 3: Applying for the F1 student visa:

1. Form I-20.
2. SEVIS fee to be paid to USCIS (see enclosed information)
Form I-901 can also be filled out and paid online at www.FMJfee.com
Print the receipt to bring to the U.S. Embassy.
3. Pay all other required fees.
4. Letter of acceptance from Salem State College.
5. Financial Documents.
6. Letter from family and/or sponsor if applicable.
7. Documents which demonstrate your intent to return home.