



**SALEM STATE COLLEGE  
 JOB FAIR -- Monday, March 29, 2010  
 O'KEEFE CENTER - 10:30 am – 1:30 pm  
REGISTRATION FORM**

**Salem State College Job Fair** to be held on Monday, March 29, 2010. The event will be held in the O'KEEFE CENTER – ROCKETT ICE / TENNIS ARENA. The doors will open to students and alumni at 10:30 a.m. and the event will end at 1:30 p.m. Check-in time for employers starts 9:30 a.m. to 10:30 a.m. Coffee, tea and muffins will be provided starting at 9:30 a.m., as well as a luncheon buffet at mid-day.

**COMPANY NAME** \_\_\_\_\_

Contact Person \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number: \_\_\_\_\_ Extension: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Web Address: \_\_\_\_\_

**COMPANY DESCRIPTION:** \_\_\_\_\_

**REPRESENTATIVES ATTENDING: \$90.00 for the first company representative and \$10.00 for each additional person registering/attending **PLEASE LIST NAME & TITLE OF EACH PERSON****

- |                         |                         |
|-------------------------|-------------------------|
| 1.) _____<br>Name Title | 3.) _____<br>Name Title |
| 2.) _____<br>Name Title | 4.) _____<br>Name Title |

***PLEASE NOTE: Third Party / Contract Recruiters (employment agencies and search firms) may NOT attend the career fair. Companies that offer positions that are strictly salary draw or 100% commission will not be allowed to participate in the Job Fair.***

**OPPORTUNITIES OFFERED:** Tables will be marked to show types of opportunities.  
 \_\_\_\_\_ CAREER EMPLOYMENT \_\_\_\_\_ INTERNSHIPS

Majors \_\_\_\_\_

Position Title/s: \_\_\_\_\_

Description/s attached: \_\_\_\_\_

(continued other side)

**JOB FAIR SPECIAL ARRANGEMENTS:**

**REGULAR 6' x 30" TABLE WITH BLUE TABLE CLOTH AND CHAIR WILL BE PROVIDED**

\_\_\_\_\_ Table Display \_\_\_\_\_ Approximate Size

\_\_\_\_\_ Floor Display \_\_\_\_\_ Approximate Size

Additional requests: \_\_\_\_\_  
\_\_\_\_\_

**SALEM STATE COLLEGE REGISTRATION**

Registration and payment due by: February 26, 2010      \$90.00=      \$ \_\_\_\_\_

Number of additional attendees \_\_\_\_\_ x \$10/each =      \$ \_\_\_\_\_

**TOTAL PAYMENT**      \$ \_\_\_\_\_

**PAYMENT METHOD:**

\_\_\_\_\_ Check – payable to Career Services/Salem State College

\_\_\_\_\_ VISA      \_\_\_\_\_ MasterCard      \_\_\_\_\_ American Express

Name of Card Holder: \_\_\_\_\_

Credit Card #: \_\_\_\_\_ 3 dig Security Code: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

**RETURN FORM WITH PAYMENT TO:**

**Salem State College  
Career Services  
Lisa Morency, Recruiting Coordinator  
352 Lafayette Street  
Salem, MA 01970-5353**

*If you have any questions, please contact Lisa Morency, Recruiting Coordinator  
Phone (978) 542-6407      Fax (978) 542-6145      e-mail: [lisa.Morency@salemstate.edu](mailto:lisa.Morency@salemstate.edu)*