

SALEM STATE UNIVERSITY
SCHOOL OF NURSING

ACADEMIC POLICIES
HANDBOOK
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**SALEM STATE UNIVERSITY
SCHOOL OF NURSING
HANDBOOK OF ACADEMIC POLICIES**

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SECTION ONE

- I. **INTRODUCTION:** This reference handbook has been prepared to assist you in your designated course of studies toward achieving a bachelor of science degree in nursing. These official School of Nursing Academic Policies are in addition to the policies specified in the Salem State University Catalog which is available in the Admissions Office, 71 Loring Avenue, Salem, MA or online at www.salemstate.edu. ***It is the student's responsibility to read all of the academic policies found in this handbook.***

The term, student, will be used to refer to one of the four designations below, depending on the program in which you are enrolled. These designations are as follows:

- A. **BASIC GENERIC STUDENT:** An individual who enters the freshman year with no college credits and who follows the traditional undergraduate program of studies.
- B. **UNDERGRADUATE ADVANCED PLACEMENT STUDENT:**
 - 1. An individual who enters the nursing major with existing college credit either as an internal transfer or from another accredited college or university.
 - 2. An individual who already has an undergraduate or graduate degree in another major.
 - 3. An individual enrolled in the LPN/BSN Program as an Advanced Placement Student in the generic day program.
- C. **RN/BSN STUDENT:** An individual who has already achieved the status of an RN who has matriculated into the **RN/BSN** Program.
- D. **LPN/BSN STUDENT:** An individual who has already achieved the status of an LPN who has matriculated into the **LPN/BSN** Program.

II. **PROGRAM OF STUDIES:**

- 1. **FLOW SHEET:** A flow sheet containing the correct number and name of the courses as well as the proper sequence to be followed for successful completion of the program of studies has been prepared and will be found in Section Four of this Handbook.
- 2. **COURSE SEQUENCE:** The correct sequence of courses, together with the minimal acceptable grade, will be found on the flow sheet in Section Four of this Handbook. This sequence should be adhered to as closely as possible. For example, NUR370 is to be taken concurrently with NUR320.
- 3. **CHANGE IN COURSE SEQUENCE AND/OR COURSE WITHDRAWAL:** Students who, for any reason, find it necessary to alter the Program of Studies course sequence must consult with their School of Nursing faculty advisor or the Department Chairperson or if in the RN/BSN and LPN/BSN Program, the Coordinator of Post-Licensure Programs before withdrawing from a course or changing the sequence of courses. Failure to do so may jeopardize their standing in the program and prevent progression to successful completion.
- 4. **DEFINITION OF TERMS:**
 - 1. **CORE REQUIREMENTS:** Identified in the Salem State University Catalog as "a group of courses in various fundamental areas of knowledge which are required of all students". These core requirements include certain competency based skills which are also identified in the above mentioned catalog.
 - 2. **SUPPORT COURSES:** Courses to be taken by all nursing majors. They will be identified as either a pre-requisite or co-requisite course.
 - a. **PRE-REQUISITE COURSE:** refers to those courses which must be successfully completed according to the Academic Policies of the School of Nursing before entering certain support courses and the designated sequence of nursing courses.
 - b. **CO-REQUISITE COURSE:** refers to those courses which may be taken concurrently with a science course or nursing course.
 - 3. **MAJOR COURSE:** Those nursing courses which must be taken in proper sequence to complete the nursing major. Promotion to the next level of courses depends on successful completion of each course according to School of Nursing policies.

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III. ACADEMIC POLICIES:

A. SCIENCE COURSE REQUIREMENTS:

1. The minimal acceptable grade is a C-.
2. A course withdrawal (W) is considered a course failure.
3. An incomplete grade (I) is governed by the SSU Catalog Policy.
4. Students will be permitted to repeat a failed course one time only.
5. A student may repeat no more than two required science courses.
6. Any student who, because of a science failure, is unable to continue with the correct course sequence must meet with their assigned nursing faculty advisor.
7. The advisor will assist the student in the correct re-ordering of his/her program of studies (Section One, II, B & C).
8. Failure to meet the science requirements mandates withdraw from the nursing major. The student may select a new major and remain in the college if in otherwise good academic standing.

B. NURSING COURSE REQUIREMENTS:

The following Nursing Course Requirements reflects a change in policy, effective September 2010. These changes will affect students admitted to the nursing major beginning September 2010. All previously admitted students should refer to the Academic Policy Handbook for their year of admission.

1. The minimal acceptable grade is C+ (77% or greater).
2. Nursing Courses
A student may fail and repeat a nursing course only once. A second failure of **any** nursing course mandates **withdrawal** from the nursing major.
3. Courses with both a theoretical and a clinical component **require** a passing grade of C+ in the theory component and a passing grade in the clinical component based on the clinical evaluation tool. A failure of **either** the theory or the clinical component of the course will result in an automatic course failure. A grade no greater than a C will be submitted to the Registrar for the course.
4. A course withdrawal (W) constitutes a course failure. Any student contemplating a course withdrawal **must meet** with their assigned nursing faculty advisor.
5. **RN/BSN students are governed by Section One, III, B1, B3 as well as the following:**
Students in the RN/BSN Program can only fail two nursing courses and will be given the opportunity to repeat the failed course. Failure of a third nursing course or failure to pass a nursing course the second time, after the first failure, may lead to withdrawal from the nursing program. Audits and withdrawal from nursing courses **do not** constitute a failure.
6. **Students in the LPN/BSN program will be required to take the full theory component of each clinical course.**
7. **Clinical requirement policies for LPN/BSN students taking NUR320 and NUR321 are as follows:**
 - a. NUR320: students are required to attend 2 days of orientation then will complete one clinical day per week for the remainder of the course. Based on individual clinical performance, the faculty member may require students to complete additional clinical days to meet the objectives of the course.
 - b. NUR321: students will be required to attend 2 days of acute care clinical per week for the first 3-4 weeks. Based on faculty evaluation of student clinical performance, students who meet clinical course objectives during the first 3-4 weeks may be exempt from clinical for the remaining weeks of the course.
8. **Granting Advanced Placement for LPN/BSN Students**
 - a. Assessing previous learning through life experience.
 - i. Review of current LPN license, current resume, two professional recommendations, evidence of CEU's and professional development courses.
 - ii. Initial review will be completed by the Coordinator of Post Licensure Programs and/or the Academic Faculty Advisor at the initial interview or at the advising session prior to enrollment in the first clinical nursing course, NUR320.

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- b. Granting advanced placement or exemption from an aspect of a nursing course.
 - i. Initial recommendation will be made by the Coordinator of Post Licensure Programs and/or Academic Faculty Advisor to faculty of NUR320, based on current academic policies (see Section 1, III, B, 12 in Student Handbook of Academic Policies).
 - ii. Subsequent recommendations, following an advising session with the Coordinator of Post Licensure Programs and/or Academic Faculty Advisor, will be made to the faculty of the course for which the LPN is petitioning advanced placement or accommodations in NUR321 Health Care of Women and Children based on current academic policies (see Section 1, III, B, 12 in Student Handbook of Academic Policies). The final decision for advanced placement or accommodations will be made by the course faculty in consultation with Coordinator of Post Licensure Programs and/or Academic Faculty Advisor.
 - iii. For the 400 Level courses, following an advising session with the Coordinator of Post Licensure Programs and/or Academic Faculty Advisor recommendations will be made to the faculty of the course which the LPN is petitioning advanced placement or accommodations.
 - iv. These recommendations will be based on additional documentation provided by the LPN at least one semester prior to the specific nursing course, in order to validate having met course objections, and thereby warranting consideration for advanced placement or exemptions. The final decision for advanced placement or accommodations will be made by the course faculty in consultation with Coordinator of Post Licensure Programs and/or Academic Faculty Advisor.
- c. Maintaining a record of decisions and academic progression through a flow sheet that records documentation of advising sessions with Coordinator of Post Licensure Programs and/or Academic Faculty Advisor and their recommendations and final decisions regarding specific advanced placement outcomes. This record will be kept by the Coordinator of Post Licensure Programs and/or Academic Faculty Advisor. For Example:

NUR320 faculty will document if there is a reduction in clinical days from two to one per week based on current policy.

C. FAILURE OF A COURSE WITH BOTH A THEORETICAL AND A CLINICAL COMPONENT:

- 1. **FAILURE OF A THEORETICAL COMPONENT:** For the theoretical component, tests and assignments will be used to determine the student's achievement.
 - a. If the student does not complete the theoretical component satisfactorily, this constitutes a course failure.
 - b. Before progression in the nursing major, the student must rectify the course failure.
 - c. No special waivers in academic progression will be granted for failure of the theoretical component of a nursing course.

2. **CLINICAL WARNING POLICY**

When a faculty member identifies an at risk student, who based on the clinical evaluation tool:

- a. Already has a critical element failure
- b. Has a significant number of general competencies that need improvement

They will:

- a. Complete clinical warning contract with the student
- b. Review contract outcomes with the student prior to completing the clinical evaluation tool.
- c. Meet with the subsequent clinical instructor/course coordinator to review clinical warning contract outcomes at the end of the semester.

The next clinical instructor will prepare a preclinical contract to review competencies that needed improvement from previous clinical contract with the student. Copies of the clinical warning contract and preclinical contract documents will be placed in student's academic folder.

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3. **FAILURE OF A CLINICAL COMPONENT:** During each clinical practicum rotation, the evaluation process to determine student achievement is as follows:
 - a. Faculty will utilize anecdotal records to document student progress.
 - b. Each student also will be evaluated according to the objectives and indicator behaviors identified in the Clinical Evaluation Tool. A copy of this tool is given to each student at the beginning of each course and is used for the entire course.
 - c. At the beginning of the Clinical Evaluation Tool are nursing practices identified as Critical Elements. These practices/indicator behaviors have been identified by School of Nursing faculty as essential for safe nursing practice. Failure of the number of critical elements specified by the faculty of each level for a course **will result** in failure of the clinical component.
 - d. When a faculty member determines that a student is not meeting the clinical objectives, the following procedure will be implemented:
 - i. the faculty member will hold an individual conference with the student. At the conclusion of this conference the faculty member will write a summary which will be signed by both the student and the faculty member.
 - ii. if the student's performance continues to not meet the clinical objectives, the faculty member will document this and a warning letter will be sent to the student.
 - iii. if the student has not met the clinical objectives, this will constitute a clinical failure. The student will be notified of the failure by a letter from the Chairperson of the School of Nursing or Coordinator of Post-Licensure Programs and a copy of said letter will be forwarded to the Dean of the Schools of Human Services.
 - iv. if a student fails the maximum number of critical elements at anytime during the course, the student will not be allowed to complete the course as this constitutes a failure of the clinical component. A failure of the clinical component results in a course failure. The student will be verbally notified before the next clinical day by his/her clinical faculty member.
 - v. the student will also be notified in writing that the failure has occurred. A copy of the letter will be forwarded to both the Chairperson of the School of Nursing and the Dean of the Schools of Human Services.
 - vi. the student who fails will be strongly encouraged to make an appointment with his/her faculty advisor to obtain the guidance pertinent to their future in the program/in the university.
 - vii. no special waivers in academic progression will be granted for failure of the clinical component of a nursing course.

 4. **SIMULATION LAB CRITICAL ELEMENT FAILURE**

When the student is scheduled for a course required SimLab learning experience and is not able to attend, the student must notify the lab personnel of the absence prior to the scheduled appointment. It is the responsibility of the student to re-schedule the SimLab experience with the SimLab personnel within the required time frame for completion. Failure to comply with this policy will result in a critical element failure.
- D. **ATI Examination Policies**
1. **Policies For Nursing Courses Prior to the Last Semester**
 - a. All students are required to take the ATI exam as designated for each course. Students must test at the scheduled time, otherwise, faculty will need to schedule and proctor the makeup exam.
 - b. Students failing to take the exam will receive an incomplete for the course.
 - c. The percentile score will be used as a theory test grade. The ATI exam will be worth 5-15% of the theory grade for the course.
 - d. The ATI exam may be taken only once per course. The passing score for each exam will be an established benchmark, the recommended level of performance by the ATI

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Company. Students repeating a course will take the ATI exam again when they repeat the course the following semester.

- e. Students who fail to achieve the designated benchmark on the exam will receive an incomplete for the course and will be required to complete designated remediation. A grade change form will be sent to the Registrar's Office once the designated remediation is submitted to the course coordinator.
- f. Remediation must be completed by the following dates:
Fall semester-complete the remediation 1 week before official start of spring semester
Spring semester- complete the remediation by May 31
- g. The remediation required will be course specific and provided by ATI. The online remediation will need to be completed by each student.
- h. It is the student's responsibility to complete the required remediation. Faculty coordinators will be able to access remediation activity for each student online within the ATI program. Students may not progress to the following semester's nursing courses without completing the required remediation.
- i. All ATI testing policies, including grade weighting, will be provided in writing to students at the beginning of each course.

2. Policies for the last semester in Nursing

- a. All students will be provided with the ATI testing program prior to the start of NUR420.
- b. All students will be required to take two ATI RN exit examinations during the semester.
- c. All students will be required to take the first ATI RN exit examination at the beginning of the semester. Students scoring less than 74% will be required to take NUR420A: Preparation for Professional Licensure, a 1-2 hour weekly class over the semester that focuses on critical thinking strategies and essential content in preparation for standardized testing and NCLEX-RN examination. Students achieving a test score of 74% or greater will be exempt for NUR420A. A passing score is 74%.
- d. All students will be required to take the second ATI RN exit examination at the end of the semester and achieve a score of 74%.
- e. Students failing to achieve the required score on the second exam will receive a grade of incomplete for NUR420A and will be required to take a third ATI exam. If students do not pass the third ATI exam with a 74 % they will be required to sign up for the Virtual ATI tutor and are responsible for direct payment of Virtual ATI to ATI. Students will not be allowed to take the NCLEX exam until deemed ready by ATI and all SSU graduation requirements are met.

IV. EQUIPMENT REQUIREMENTS FOR ALL NURSING COURSES:

- A. watch band with second hand
- B. bandage scissors and clamp in accordance with agency policy
- C. stethoscope
- D. pen with black and red ink
- E. calculator (optional)

NOTE: only a specified four function calculator, available at the Salem State University Bookstore, will be allowed in the classroom and clinical area. No other electronic devices, (PDA, cell phones, etc.) will be allowed during quizzes and exams.

V. MANDATORY REQUIREMENTS PRIOR TO CLINICAL PRACTICE: Prior to each academic year or summer session that includes a clinical rotation, the student must present the Compliance Officer with documented proof of:

A. INSURANCE:

- 1. **LIABILITY INSURANCE:** Note: RN/BSN and LPN/BSN Program Students must have separate **student** liability insurance.
- 2. **HEALTH INSURANCE**

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- B. CPR CERTIFICATION:
1. Current certification in Basic Life Support for Health Care Providers.
 2. If certification is due to expire prior to course completion, the student must present evidence of renewal to the Compliance Coordinator, prior to the expiration date.
 3. Students may not continue in clinical practice without valid certification. Days missed will be considered absences and may jeopardize program progression.
- C. DAY STUDENTS must bring a Xerox copy of their Health Insurance, Liability Insurance and Basic Life Support certification cards to the Compliance Officer before the start of the Fall semester of each academic year. Students who, for any reason, do not take nursing courses in the Fall semester, must present the above copies at the beginning of the Spring semester.
- D. HEALTH AND IMMUNIZATION REQUIREMENTS:
1. Each student must have a completed copy of the Salem State University Health_Services Physical Examination Form on file in the Health Services Office:
 - a. Generic and Advanced Placement Students:
 - Prior to entrance in NUR21OB
 - b. RN/BSN or LPN/BSN Students
 - Prior to entering a clinical course.
 2. This completed physical examination form must provide documentation of the student's immunization status in the following areas:
 - a. T.D. (Tetanus/Diphtheria): Within 10 years
 - b. MMR(Measles, Mumps, Rubella): one MMR and a second Measles vaccine after 1980 or a titer for MMR.
 - c. Positive Quantitative Chicken Pox titer or vaccine. Positive Quantitative Chicken Pox titer must include IGG# or proof of being Vaccinated.
 - d. TB(Mantoux): Annual requirement. If positive TB test, a copy of a written X-ray report.
 - e. Hepatitis B Vaccine
 - f. Physical examination on file within the last four years. (Some students may be required to provide this annually due to Clinical Agency Requirements.)
 3. Clinical agencies will not allow any student to care for their patients without documented evidence of proper immunizations.
 1. Any student who does not have a complete, up to date record of immunizations will not be allowed to progress in the clinical rotation. Days missed will be documented absences and may jeopardize the student's satisfactory completion of said rotation.
- E. CORI: In accordance with the Massachusetts Law and Salem State University SON policy, all nursing students will be required to have a Criminal Offenders Record Investigation (CORI) conducted prior to the start of their first clinical experience. Students failing to meet the CORI requirement cannot complete the clinical requirements of the nursing program and therefore are ineligible to remain in the nursing major.
- F. Good Moral Character: Eligibility to take the Professional Licensure Examination includes compliance with the "Good Moral Character" licensure requirement established in Massachusetts General Laws, Chapter 112, Section 74 (Board of Registration Policy 00-01). This includes evaluation by the Board of Registration in Nursing of all misdemeanor *and* felony convictions, *and* discipline by a licensure/certification body. Individuals convicted of certain crimes are permanently excluded from nurse licensure in Massachusetts. Applicants are advised to call the Board of Registration in Nursing at (617) 727-9961 for further clarification.

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VI. CLINICAL REQUIREMENTS:

A. TRANSPORTATION TO CLINICAL PLACEMENTS:

Students are responsible for providing their own transportation.

B. CLINICAL DRESS CODES AND EQUIPMENT FOR GENERIC/ADVANCED PLACEMENT STUDENTS:

Appropriate dress includes:

- a. School uniform, Navy Blue Scrub Top, Navy Blue Scrub bottoms and/or white lab coat with the Salem State University emblem and/or as determined by agency request
- b. The uniform should be cleaned and ironed
- c. clean and/or polished white shoes and white hose
- d. name pin./ID clearly displayed
- e. daily hygiene with hair off collar
- f. appropriate length nails and no artificial nails
- g. minimal jewelry with no dangling earrings
- h. no facial/tongue piercing or visible tattoos
- i. minimal cosmetics
- j. stethoscope in clip or pocket, not around neck

Note: students must also adhere to agency dress codes

Specific equipment must be purchased. See course syllabi.

VII. ACADEMIC INTEGRITY REGULATIONS:

A. ACADEMIC DISHONESTY: Salem State University assumes that all students come to the University with serious educational intent and expects them to be mature, responsible individuals who will exhibit high standards of honesty and personal conduct in their academic life. All forms of academic dishonesty are considered to be serious offenses against the University community. The University will apply sanctions when student conduct interferes with the University's primary responsibility of ensuring its educational objectives.

- B. DEFINITION OF ACADEMIC DISHONESTY:** Performing, aiding, or inciting of any of the actions listed below, in courses or other situations involving academic credit, constitutes an offense subject to disciplinary action.
1. Providing or using unauthorized books, notes or other sources of information during an examination.
 2. Submitting another person's work as one's own. This includes, for example, copying another's work during examinations, purchasing term papers, copying papers, reports, copying laboratory or computer results, and presenting material from another course without acknowledgment.
 3. Doing work for which another person will receive credit. This includes, for example, allowing one's examination answers, reports or laboratory or computer results to be submitted by another person as his or her own work.
 4. Falsifying academic documents such as transcripts, registration materials, withdrawal forms or grade reports.
 5. Unauthorized reading, removing or copying of any academic document or record maintained by any member of the faculty or administration.
 6. Using unauthorized assistance in the laboratory, computer terminal or field placement.
 7. Stealing, copying or destroying another person's computer program or file, or deliberately preventing or depriving another's access to the college computer resources, or impeding the system's performance.
 8. Theft or unauthorized removal of books or periodicals from the library or mutilation of such library materials.
 9. Falsifying or fabricating data or results from research or field work.

C. PROCESS FOR GENERIC STUDENTS: A faculty member discovering an incidence of academic dishonesty must decide to proceed with a formal or informal process in dealing with the alleged dishonesty. The processes for the generic student are as follows:

1. **INFORMAL PROCESS:** In the informal process, the faculty member acts individually with the student although he/she may consult with other faculty members or the Chairperson of the School. The faculty member informs the student of the charge(s) and presents the evidence to the student. If the student

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admits guilt or the faculty member remains convinced of the student's guilt after discussing the evidence with him/her, the faculty member may impose limited sanctions. The student may appeal the decision to the Chairperson of the School of Nursing and lastly, to the Dean of the Schools of Human Services. Usual sanctions which may be applied by a faculty member include course failure or failure on the piece of work on which he/she was involved with academic dishonesty. If the student denies the charge(s), the faculty may proceed with a Formal Charge.

2. FORMAL PROCESS: Formal charges must be made in writing and filed with the Chairperson of the School of Nursing, the Dean of the Schools of Human Services and the Vice President of Academic Affairs within seven (7) days of the discovery of the alleged incident. For further explanation of the full process, see the Salem State University Catalog.

VIII. ADVISEMENT/TRANSFER EVALUATION POLICIES:

A. GENERIC AND ADVANCED PLACEMENT STUDENTS:

1. IDENTIFYING ADVISOR AND SCHEDULING APPOINTMENT:

- a. Each student, enrolled as an undergraduate student, will have a School of Nursing faculty member as an advisor. A list of students and their advisors is posted on the second floor of the Harrington Building prior to the Fall registration period. (See university newspaper for dates).
- b. Faculty have advising hours posted on their office doors and are available during these times unless unforeseen circumstances arise which prevent them from being there.
- c. To schedule an appointment with a faculty advisor, outside of office hours, leave a note with your request and phone number in the appropriate faculty mailbox (located in HB 237) or leave a voice mail or e-mail message.

2. PREREGISTRATION ACADEMIC ADVISING:

- a. Students must make an appointment with their faculty advisor prior to registration for the following semester.
- b. To facilitate the registration process, School of Nursing faculty place an appointment schedule on their office door approximately one week prior to the beginning of the Academic Advising Period
- c. Students are urged to make an appointment with their advisor as early as possible, regardless of their class designation. If you encounter difficulty in identifying a time for conference, leave your advisor a note, voicemail or e-mail which includes **your telephone number**.
- d. The faculty advisor discusses and approves the course selection and signs the registration form.

3. CHANGING COURSE SEQUENCE: You are strongly encouraged to discuss any changes, such as withdrawal from a course, with your advisor, prior to action. A copy of the office number and telephone number for each faculty advisor will be posted beside the Advisee List.

4. TRANSFER EVALUATION:

- a. Transfer students who have met the admission requirements of the college may receive advanced placement following a review of their transcripts by the Chairperson of the School of Nursing or his/her designee.
- b. Equivalent courses both in liberal arts courses and in nursing courses may be accepted in transfer as determined by the Registrar and/or Chairperson of the department in which the courses are offered.
- c. Acceptance of science courses in transfer will occur only with the approval of the chairperson of the appropriate science department.
- d. An individual educational plan will be prepared for each student in compliance with college and School of Nursing academic policies.
- e. Advanced placement students are expected to follow the same academic policies as the traditional generic student.

B. RN/BSN PROGRAM:

Refer to SECTION II of this Handbook for policies specifically related to this program.

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C. LPN/BSN PROGRAM:

Refer questions to Ellen Eaton, School of Nursing Chairperson 978-542-7012.

IX. MISCELLANEOUS POLICIES:

A. TEST POLICY FOR REQUIRED NURSING COURSES: See specific course syllabi.

B. GRADING CRITERIA GUIDELINES: See table below and specific course syllabi.

PERCENT	GRADE POINT	LETTER GRADE		PERCENT	GRADE POINT	LETTER GRADE
100	4	A		79	2.3	C+
99	4	A		78	2.2	C+
98	4	A		77	2.1	C+
97	3.9	A		76	2	C
96	3.9	A		75	1.9	C
95	3.8	A		74	1.8	C
94	3.8	A		73	1.7	C-
93	3.7	A-		72	1.6	C-
92	3.6	A-		71	1.5	C-
91	3.5	A-		70	1.4	C-
90	3.4	A-		69	1.3	D+
89	3.3	B+		68	1.2	D+
88	3.2	B+		67	1.1	D+
87	3.1	B+		66	1	D
86	3	B		65	0.9	D
85	2.9	B		64	0.8	D
84	2.8	B		63	0.7	D-
83	2.7	B-		62	0.6	D-
82	2.6	B-		61	0.5	D-
81	2.5	B-		60	0.4	D-
80	2.4	B-		59	0	F

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- C. ACADEMIC PROBATION POLICY: See current Salem State University Catalog.
- D. STUDENT LEAVE-OF-ABSENCE POLICY: See current Salem State University Catalog. For Leave of Absence in the RN/BSN or LPN/BSN Program, contact the School of Nursing Chairperson.

NOTE: Students on leave are fully responsible for notifying the Registrar's Office of their intent to return on or before the specified notification dates. No reminders will be sent to the student by the School of Nursing.

SECTION TWO: POLICIES RELATED TO THE RN/BSN PROGRAM:

I. ADVISOR CONFERENCES:

- A. A minimum of three, in person, Advisor Conferences are required of all matriculated RN. students. These conferences are in addition to the initial interview and are to be scheduled as follows:
 - 1. during the semester following acceptance to program.
 - 2. during the semester preceding enrollment in NUR360A or NUR440A.
 - 3. during the last semester, and before February 1, of graduation year. This is a final review of your program which is required to receive approval for graduation.
 - 4. It is also highly recommended that students see an advisor once a year during their program.

II. PRE-REQUISITE COURSES:

- A. The following support courses and major courses must be successfully completed before the registered nurse student enters NUR440A.
 - 1. B10200
 - 2. B10201
 - 3. B10304
 - 4. CHE124

III. ADVANCED PLACEMENT CREDITS:

- A. Students who are admitted are granted 25 Advanced Placement Credits based on graduation from a nationally accredited School of Nursing and a current Massachusetts RN license.

IV. REQUIREMENTS TO BE COMPLETED PRIOR TO TAKING CLINICAL COURSES:

- A. Successful completion of NUR360A, NUR361A, NUR439, and NUR440A.
- B. Placing the following documents on file with the Coordinator of Post-Licensure Programs:
 - 1. a copy of current Massachusetts licensure. Evidence must also be presented to clinical faculty member.
 - 2. a copy of current certification in Basic Life Support, Level "C" (CPR). Students are responsible for maintaining current certification throughout the program. evidence of a current health insurance policy.
 - 3. completion of the requirements of the Salem State University School of Nursing Health Form. This form is available from the University Health Service or Program Coordinator. Documentation of the student's immunization status is required in the following areas:
 - a. T.D. (Tetanus/Diphtheria): Within 10 years
 - b. MMR(Measles, Mumps, Rubella): one MMR and a second Measles vaccine after 1980 or a titer for MMR.
 - c. Positive Chicken Pox titer or vaccine
 - d. TB(Mantoux): Annual requirement. If positive TB test, a copy of a written X-ray report.
 - e. Hepatitis B Vaccine
 - f. evidence of \$1,000,000/5,000,000 in malpractice insurance.
- C. Have currently practiced nursing within the past three years. If not, a refresher course must be completed.
- D. NUR409 - Nursing Research may be taken concurrently with clinical courses or taken before clinical courses begin.

**SALEM STATE UNIVERSITY
SCHOOL OF NURSING
HANDBOOK OF ACADEMIC POLICIES**

V. COMPLETION OF DEGREE REQUIREMENTS:

After a registered nurse is accepted for matriculation into Salem State University, she or he must complete all outstanding degree requirements at Salem State University.

VI. LIFE EXPERIENCE CREDIT:

Students with knowledge that is acquired through alternative methods may apply for Life Experience Credit. Contact the School of Nursing Chairperson (978) 542-6805 for further details

Bachelor of Science in Nursing - Generic Program

STUDENT: _____	S	C	A	G	PRE-REQUISITES (ACP=ALL COLLEGE POLICY)	C	G	T
PHONE #: _____	E	R	C	R		O	R	R
ADVISOR: _____	M	E	C	A		-	A	A
DATE ADMITTED TO MAJOR: _____	E	D	E	D		R	D	N
TRANSFER CREDITS _____	S	I	P	E		E	E	S
OTHER _____	T	T	T			Q		F
	E	S	A			U		E
COMPETENCY BASED SKILLS: (LEVEL I)	R	B	L	E		I		R
BASIC MATH						S		
READING COMPREHENSION						I		
COMPUTER LITERACY					T			
CORE REQUIREMENTS:					E			
QUANTITATIVE (Q)					S			
DIVERSITY (V)								
WRITING (W)								

FIRST LEVEL: SEMESTER I				36 TOTAL CREDITS HOURS FOR FIRST LEVEL				
BIO105	BIOLOGICAL SYSTEMS (BIO121&122, OR BIO132)	I & II	4	C-	IF BIO105 & CHE124 ARE NOT TAKEN TOGETHER THEN CHE124 SHOULD BE TAKEN FIRST	CHE124/ CHE130		
CHE124	GENERAL CHEMISTRY (OR CHE120 & CHE 121; OR CHE130)	I	4	C-		B10105		
ENG101	ENGLISH COMPOSITION I	I	3	ACP				
HIS101	HISTORY OF WORLD CIVILIZATION I	I	3	ACP				
NUR104	NURSING IN THE 21 ST CENTURY I	I	1	C+				
SPC101	SPEECH REQUIREMENT	I OR II	3	ACP				

FIRST LEVEL: SEMEMSTER II				36 TOTAL CREDITS HOURS FOR FIRST LEVEL				
BIO200	ANATOMY & PHYSIOLOGY I	II	4	C-	BIO105, CHE124 or CHE130	CHE1 25		
CHE125	CHEMISTRY OF LIFE PROCESSES (OR CHE212)	II	4	C-	CHE124			
ENG102	ENGLISH COMPOSITION II	II	3	ACP	ENG101			
HIS102	HISTORY OF WORLD CIVILIZATION II	II	3	ACP				
NUR105	NURSING IN THE 21 ST CENTURY II	I	1	C+	NUR104			
PSY101	GENERAL PSYCHOLOGY	I OR II	3	ACP				

SECOND LEVEL: SEMESTER I				31 TOTAL CREDIT HOURS FOR SECOND LEVEL				
BIO201	ANATOMY & PHYSIOLOGY II	I	4	C-	BIO200			
ENG	LITERATURE I	I	3	ACP	ENG102			
NUR210B	HEALTH ASSESSMENT IN NURSING	I	3	C+	BIO105, B10200, CHE124, CHE125, NUR104, NUR105, PSY101	BIO201		
PSY322	ADULTHOOD & OLD AGE PSYCHOLOGY	I OR II	3	ACP	PSY101			
SMS	PHYS. ED. (EXEMPT IF 30 TR. CREDITS)	I OR II	1	ACP				
SOC201	INTRODUCTION TO SOCIOLOGY	I	3	ACP				

SECOND LEVEL: SEMESTER II				31 TOTAL CREDIT HOURS FOR SECOND LEVEL				
BIO304	MICROBIOLOGY & ITS APPLICATIONS	I OR II	4	C-	BIO105, CHE125			
ENG	LITERATURE II	II	3	ACP	ENG 102			
NUR212B	FUNDAMENTALS OF PROFESSIONAL NURSING PRACTICE	II	4	C+	BIO201, CHE125, NUR210B	BIO304		
PSY218	CHILDHOOD AND ADOLESCENCE	I OR II	3	ACP	PSY 1 01			

NOTE: ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING NUR370 AND NUR320 WITH THE EXCEPTION OF PSY218 WHICH MUST BE TAKEN PRIOR NUR321.

LEVEL I COMPLETE IN 1ST 30 CREDITS LEVEL II COMPLETE IN 1ST 53 CREDITS LEVEL III COMPLETE BEFORE GRADUATION

Bachelor of Science in Nursing – Generic Program (cont.)										
NOTE: ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING NUR370, NUR321 WITH THE EXCEPTION OF PSY218 WHICH MUST BE TAKEN PRIOR NUR321.		S	C	A	PRE-REQUISITES			C	G	T
		E	R	G				O	R	R
		M	E	C				-	A	A
		E	D	E				R	D	N
		S	I	P				E	E	S
		T	T	E				Q		F
		E	A	L				U		E
		R	B	L				I		R
			L	E				S		
			E					I		
			T					T		
			S					E		
			S					S		
THIRD LEVEL: SEMESTER I					30 TOTAL CREDIT HOURS FOR THIRD LEVEL					
NUR320	CARE OF THE ADULT AND OLDER ADULT	I	9	C+	BIO105, BIO200, BIO201, BIO304, CHE124, CHE125, NUR212B, PSY101, PSY322, SOC201	NUR370				
NUR 370	PRINCIPLES OF PHARMACOLOGY	I	3	C+	NUR212B	NUR320				
MAT247	STATISTICS	II	3	ACP						
THIRD LEVEL: SEMESTER II										
NUR321	HEALTH CARE OF WOMEN AND CHILDREN	II	9	C+	NUR320, NUR370, PSY218					
NUR409	NURSING RESEARCH (MAY TAKE AT SECOND LEVEL)	I OR II	3	C+	MAT247					
SOC330	INTRODUCTION TO ANTHROPOLOGY (OR OTHER APPROVED SOC COURSE SEE NOTE # 2 AT BOTTOM OF THIS PAGE)	I	3	ACP	SOC201					
FOURTH LEVEL: SEMESTER I					25 TOTAL CREDIT HOURS FOR FOURTH LEVEL					
NUR421	CARE OF VULNERABLE POPULATIONS	I	9	C+	NUR321	NUR422				
NUR422	ADVANCED CONCEPTS	I	3	C+	NUR321	NUR421				
FOURTH LEVEL: SEMESTER II										
NUR420A	PREPARATION FOR PROFESSIONAL LICENSURE	II	1	C+	NUR421, NUR422	NUR423 NUR424 NUR425				
NUR423	PROFESSIONAL ROLE PRACTICUM	II	5	C+	NUR421, NUR422	NUR420 NUR424 NUR425				
NUR424	PROFESSIONAL ROLE SEMINAR	II	1	C+	SAME AS NUR 423	NUR420 NUR423 NUR425				
NUR425	PROFESSIONAL ROLE CONCEPTS AND COMPETENCIES	II	3	ACP	SAME AS NUR 423	NUR420 NUR423 NUR424				
PHL	ETHICS (ANY ETHICS COURSE IS ACCEPTABLE)	I	3	ACP						
9/2010	TOTAL NURSING CREDITS		55		TOTAL CURRICULUM CREDITS		122			

PLEASE NOTE:

- IT IS THE RESPONSIBILITY OF THE STUDENT TO BE AWARE OF AND TO ADHERE TO ALL PREREQUISITE AND COREQUISITE REQUIREMENTS FOR COURSES AS NOTED IN THE SALEM STATE COLLEGE CATALOG AND THE SCHOOL OF NURSING HANDBOOK OF ACADEMIC POLICIES.
- STUDENTS MAY TAKE SOC330 OR ANY OF THE FOLLOWING SOCIOLOGY COURSES: SOC305, SOC306, SOC313, SOC314, SOC317, SOC318, SOC320, SOC332, SOC340, SOC341 OR SOC349.
- NURSING CO-REQUISITES: COURSES LISTED IN THE SAME SEMESTER MUST BE TAKEN IN THAT SEMESTER I.E. NUR320, NUR370
- PROGRAM MINORS:
 - BIOLOGY: CREDITS FOR A MINOR ARE ALREADY INCLUDED IN THE REQUIRED PROGRAM BUT APPLICATION MUST BE MADE.
 - OTHER DISCIPLINES: THE REQUIRED PROGRAM CONTAINS CREDITS TOWARD PHILOSOPHY, PSYCHOLOGY AND SOCIOLOGY MINORS. SEE COLLEGE CATALOG FOR REMAINING REQUIREMENTS. APPLICATION MUST BE MADE.

TABLE REVISED 09/09 EFFECTIVE 09/10

Bachelor of Science in Nursing – Honors Program

STUDENT: _____ PHONE #: _____ ADVISOR: _____ DATE ADMITTED TO MAJOR: _____ TRANSFER CREDITS _____ OTHER _____	S E M E S T E R	C R E D I T S	A G C R C A E D E D P E T T A B L E	PRE-REQUISITES (ACP=ALL COLLEGE POLICY)	C O - R E Q U I S I T E S	G R A D E	T R A N S F E R
COMPETENCY BASED SKILLS: (LEVEL I) BASIC MATH READING COMPREHENSION COMPUTER LITERACY							
CORE REQUIREMENTS: _____ QUANTITATIVE (Q) _____ DIVERSITY (V) _____ WRITING (W)							

FIRST LEVEL: SEMESTER I					35 TOTAL CREDITS HOURS FOR FIRST LEVEL				
BIO105	BIOLOGICAL SYSTEMS (BIO121&122, OR BIO132)	I & II	4	C-	IF BIO105 & CHE124 ARE NOT TAKEN TOGETHER THEN CHE124 SHOULD BE TAKEN FIRST	CHE124			
CHE124	GENERAL CHEMISTRY (OR CHE120 & CHE 121; OR CHE130)	I	4	C-		BIO105			
ENG101	ENGLISH COMPOSITION I	I	3	ACP			EXEMPT		
ENG106H	FRESHMAN HONORS ENGLISH	I	3	ACP					
HIS110H	FRESHMAN HONORS HISTORY I	I	3	ACP					
NUR104	NURSING IN THE 21 ST CENTURY I	I	1	C+					
SPC102H	PERSUASIVE STRATEGIES	I OR II	3	ACP					

FIRST LEVEL: SEMEMSTER II									
BIO200	ANATOMY & PHYSIOLOGY 1	II	4	C-	BIO105, CHE124 or CHE130	CHE125			
CHE125	CHEMISTRY OF LIFE PROCESSES (OR CHE212)	II	4	C-	CHE124				
HIS111H	FRESHMAN HONORS HISTORY II	II	3	ACP					
NUR105	NURSING IN THE 21 ST CENTURY II	I	1	C+					
PSY320H	FOUNDATIONS OF PSYCHOLOGY	I OR II	3	ACP					

SECOND LEVEL: SEMESTER I					34 TOTAL CREDIT HOURS FOR SECOND LEVEL				
BIO201	ANATOMY & PHYSIOLOGY 11	I	4	C-	BIO200				
ENG284H	SOPHOMORE HONORS LITERATURE 1	I	3	ACP	ENG102				
NUR210B	HEALTH ASSESSMENT IN NURSING	I	3	C+	BIO105, BIO200, CHE124, CHE125, NUR104, NUR105, PSY101	BIO201			
PSY322	ADULTHOOD & OLD AGE PSYCHOLOGY	I OR II	3	ACP	PSY101				
SMS	PHYS. ED. (EXEMPT IF 30 TR. CREDITS)	I OR II	1	ACP					
SOC202H	INTRODUCTION TO SOCIOLOGY - HONORS	I	3	ACP					

SECOND LEVEL: SEMESTER II									
BIO304	MICROBIOLOGY & ITS APPLICATIONS	I OR II	4	C-	BIO105, CHE125				
ENG285H	SOPHOMORE HONORS LITERATURE 11	II	3	ACP	ENG102				
NUR212B	ART & SCIENCE OF NURSING 1: FUNDAMENTALS OF PROFESSIONAL NURSING PRACTICE	II	4	C+	BIO201, CHE125, NUR210B,	BIO304			
PSY218	CHILDHOOD AND ADOLESCENCE	I OR II	3	ACP	PSY101				

NOTE: ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING NUR370 AND NUR320 WITH THE EXCEPTION

Bachelor of Science in Nursing - Honors Program (cont.)									
<p>NOTE: ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING NUR370, NUR312A AND NUR313A</p> <p>WITH THE EXCEPTION OF SOC305, SOC306, SOC330, SOC335 AND PHL ETHICS WHICH MAY BE TAKEN ANY TIME PRIOR TO THE LAST SEMESTER OF THE PROGRAM.</p> <p>NURSING COOREQUISITE COURSES LISTED IN THE SAME SEMESTER MUST BE TAKEN IN THAT SEMESTER I.E. NUR314B & NUR315B</p>		S	C	A	<p style="text-align: center;">PRE-REQUISITES</p>	C	G	T	
		E	R	G		O	R	R	
		M	E	C		-	A	A	
		E	D	E		R	D	N	
		S	I	P		E	E	S	
		T	T	T		Q		F	
		E	S	A		U		E	
		R	B	L		I		R	
			L	E		S			
						I			
						T			
						E			
						S			
THIRD LEVEL: SEMESTER I					29.5 TOTAL CREDIT HOURS FOR THIRD LEVEL				
NUR320	CARE OF THE ADULT AND OLDER ADULT	I	9	C+	BIO105, BIO200, BIO201, BIO304, CHE124, CHE125, NUR212B, PSY101, PSY322, SOC201	NUR370			
NUR370	PRINCIPLES OF PHARMACOLOGY	I	3	C+		NUR320			
MAT247	STATISTICS	II	3	ACP					
THIRD LEVEL: SEMESTER II									
NUR321	HEALTH CARE OF WOMEN AND CHILDREN	II	9	C+	NUR320, NUR370, PSY218				
NUR601H	HONORS NURSING RESEARCH I	I OR II	3	C+	MAT247				
IDS600H	HONORS SEMINAR I	I	1.5	ACP					
SOC330	INTRODUCTION TO ANTHROPOLOGY (OR OTHER APPROVED SOC COURSE SEE NOTE # 2 AT BOTTOM OF THIS PAGE)	I	3	ACP	SOC201				
FOURTH LEVEL: SEMESTER I					29.5 TOTAL CREDIT HOURS FOR FOURTH LEVEL				
NUR421	CARE OF VULNERABLE POPULATIONS	I	9	C+	NUR321	NUR.422			
NUR422	ADVANCED CONCEPTS	I	3	C+	NUR321	NUR421			
NUR602H	HONORS NURSING RESEARCH II	I OR II	3	C+	MAT247				
IDS601H	HONORS SEMINAR II	I	1.5	ACP					
FOURTH LEVEL: SEMESTER II									
NUR420A	PREPARATION FOR PROFESSIONAL LICENSURE	II	1	C+	NUR421, NUR422	NUR423 NUR424 NUR425			
NUR423	PROFESSIONAL ROLE PRACTICUM	II	5	C+	NUR421, NUR422	NUR420 NUR424 NUR425			
NUR424	PROFESSIONAL ROLE SEMINAR	II	1	C+	SAME AS NUR 423	NUR420 NUR423 NUR425			
NUR425	PROFESSIONAL ROLE CONCEPTS AND COMPETENCIES	II	3	ACP	SAME AS NUR 423	NUR420 NUR423 NUR424			
PHL	ETHICS (ANY ETHICS COURSE IS ACCEPTABLE)	I	3	ACP					
TOTAL NURSING CREDITS 55					TOTAL CURRICULUM CREDITS 122				

OF PSY218 WHICH MUST BE TAKEN PRIOR NUR321.

LEVEL I COMPLETE IN 1ST 30 CREDITS LEVEL II COMPLETE IN 1ST 53 CREDITS LEVEL III COMPLETE BEFORE GRADUATION

PLEASE NOTE:

- IT IS THE RESPONSIBILITY OF THE STUDENT TO BE AWARE OF AND TO ADHERE TO ALL PREREQUISITE AND COREQUISITE REQUIREMENTS FOR COURSES AS NOTED IN THE SALEM STATE COLLEGE CATALOG AND THE SCHOOL OF NURSING HANDBOOK OF ACADEMIC POLICIES.
- STUDENTS MAY TAKE SOC330 OR ANY OF THE FOLLOWING SOCIOLOGY COURSES: SOC305, SOC306, SOC313, SOC314, SOC317, SOC318, SOC320, SOC332, SOC340, SOC341 OR SOC349.
- NURSING CO-REQUISITES: COURSES LISTED IN THE SAME SEMESTER MUST BE TAKEN IN THAT SEMESTER I.E. NUR320, NUR370
- PROGRAM MINORS:
 - BIOLOGY: CREDITS FOR A MINOR ARE ALREADY INCLUDED IN THE REQUIRED PROGRAM BUT APPLICATION MUST BE MADE.
 - OTHER DISCIPLINES: THE REQUIRED PROGRAM CONTAINS CREDITS TOWARD PHILOSOPHY, PSYCHOLOGY AND SOCIOLOGY MINORS. SEE COLLEGE CATALOG FOR REMAINING REQUIREMENTS. APPLICATION MUST BE MADE.

TABLE REVISED 03/10 EFFECTIVE 09/10

Bachelor of Science in Nursing - LPN/BSN Transfer Evaluation Sheet

NAME		LPN DATE:	LPN CUM GPA:
LPN INSTITUTION:		TOTAL TRANSFER CREDITS:	MATRICULATION DATE:
*PREREQUISITE FOR ACCEPTANCE INTO THE LPN/BSN		NOTE: 1. EVALUATION OF CREDIT TRANSFER MAY SATISFY COURSE REQUIREMENTS.	
DATE	COMPETENCY BASED SKILLS:	AT LEAST 30 CREDITS MUST BE TAKEN AT SALEM STATE UNIVERSITY STATUS STAMP	
	BASIC MATH		
	READING COMPREHENSION		
	COMPUTER LITERACY		

GENERAL EDUCATION COURSES		CR	TRANSFER COURSES	SSC GRADE/DATE
ENG101	ENGLISH COMPOSITION I	3		
ENG102	ENGLISH COMPOSITION II	3		
ENG	LITERATURE I	3		
ENG	LITERATURE II	3		
SPC101 C	INTERPERSONAL COMMUNICATION	3		
HIS101	HISTORY OF WORLD CIVILIZATION I	3		
HIS102	HISTORY OF WORLD CIVILIZATION II	3		
MAT247	STATISTICS	3		
PHL218	ETHICS	3		
SOC330	INTRODUCTION TO ANTHROPOLOGY OR APPROVED ALTERNATIVE COURSE	3		
SFL	PHYS. ED. (EXEMPT IF 30 TR. CREDITS)			
SUPPORT COURSES: PREREQ. TO NSG		CR	TRANSFER COURSES	SSC GRADE & DATE
B10105	BIOLOGICAL SYSTEMS (OR BIO121 & BIO122 OR BIO132)	4		
B10200	ANATOMY & PHYSIOLOGY I	4		
B10201	ANATOMY & PHYSIOLOGY II	4		
B10304	MICROBIOLOGY & ITS APPLICATION	4		
CHE124	GENERAL CHEMISTRY I (OR CHE120 & CHE121; OR CHE130)	4		
CHE125	CHEMISTRY OF LIFE PROCESS (CHE212 & CHE213)	4		
PSY101	GENERAL PSYCHOLOGY	3		
PSY218	CHILDHOOD AND ADOLESCENCE	3		
PSY322	ADULTHOOD AND OLD AGE	3		
SOC201	INTRODUCTION TO SOCIOLOGY	3		

Advanced Placement Credits: Students who are admitted are granted 6 Advanced Placement Credits based on graduation from a nationally accredited LPN program and a current LPN license.

SSU NURSING COURSES		CR	GRADE/DATE	REVIEWER
NUR360A	EXPLORATIONS PROF. NSG. ROLE	3		
NUR320	CARE OF THE ADULT AND OLDER ADULT	9		
NUR370	PRINCIPLES OF PHARMACOLOGY	3		
NUR321	HEALTHCARE OF WOMEN AND CHILDREN	9		
NUR409	NURSING RESEARCH	3		
NUR421	CARE OF VULNERABLE POPULATIONS	9		
NUR422	ADVANCED CONCEPTS	3		
NUR420	PREPARATION FOR PROFESSIONAL LICENSURE	1		
NUR423	PROFESSIONAL ROLE PRACTICUM	5		
NUR424	PROFESSIONAL ROLE SEMINAR	1		
NUR425	PROFESSIONAL ROLE CONCEPTS AND COMPETENCIES	3		

Bachelor of Science in Nursing - RN/BSN Transfer Evaluation Sheet

NAME:			MATRICULATION DATE:	
ADN INSTITUTION	CREDITS:	ADN GRADUATION DATE:	ADN CUM GPA:	NOTE: 1. AT LEAST 30 CREDITS MUST BE TAKEN AT SALEM STATE COLLEGE 2. IF TOTAL TRANSFER CREDITS 30 CREDITS OR MORE STUDENT IS EXEMPT FROM SFL.
OTHER INSTITUTIONS:		STATUS STAMP		
DIPLOMA:				
BASIC MATH				
READING COMPREHENSION				
COMPUTER LITERACY				
TOTAL TRANSFER CREDITS:				

GENERAL EDUCATION COURSES		CR	TRANSFER COURSES & INSTITUTION	SSC GRADE & DATE
ENG101	ENGLISH COMPOSITION I	3		
ENG102	ENGLISH COMPOSITION II	3		
ENG294	LITERATURE I	3		
ENG295	LITERATURE II	3		
HIS101	HISTORY OF WORLD CIVILIZATION I	3		
HIS102	HISTORY OF WORLD CIVILIZATION II	3		
MAT247	STATISTICS	3		
PHL218	ETHICS	3		
SOC330	INTRODUCTION TO ANTHROPOLOGY OR ANY ONE OF THE FOLLOWING: SOC305, SOC306, SOC335	3		
SPC101D	SURVEY OF COMMUNICATION	3		
	FREE ELECTIVE	3		
	FREE ELECTIVE	3		
	FREE ELECTIVE	3		
	FREE ELECTIVE	3		
SUPPORT COURSES: PREREQUISITES TO NURSING		CR	TRANSFER COURSES & INSTITUTION	SSC GRADE & DATE
BIO200	ANATOMY & PHYSIOLOGY I	4		
B10201	ANATOMY & PHYSIOLOGY II	4		
B10304	MICROBIOLOGY & ITS APPLICATION	4		
CHE124	GENERAL CHEMISTRY I (OR CHE1 20 & CHE1 21; OR CHE1 30 & CHE1 31; OR CHE1 30 & CHE231)	4		
PSY101	GENERAL TO PSYCHOLOGY	3		
PSY218	CHILDHOOD AND ADOLESCENCE	3		
PSY322	ADULTHOOD AND OLD AGE	3		
SOC201	INTRODUCTION TO SOCIOLOGY	3		

Advanced Placement Credits: Students who are admitted are granted 25 Advanced Placement Credits based on graduation from a nationally accredited School of Nursing and a current RN license.

SSC NURSING COURSES		CR	GRADE & DATE	SSC NURSING COURSES		CR	GRADE & DATE	REVIEWER/ DATE
NUR360A	EXPLORATIONS PROFESSIONAL NURSING ROLE	3		NUR444A	A&S NSG X	3		
NUR361A	HEALTH ASSESSMENT ACROSS LIFE SPAN	3		NUR445A	A&S NSG XI	4		
NUR409	NURSING RESEARCH	3		NUR446	A&S NSG XII	3		
NUR439	HEALTHCARE ISSUES, POLICY & ECONOMICS	3		NUR447	A&S NSG XIII	4		
NUR440A	PATHOPHYSIOLOGY	4						