

Walkaway Census Reporting

Log into your Faculty Center.

Faculty Center my schedule	Advisor Center class roster	Search grade roster
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Faculty Center

My Schedule

2010 Fall | Salem State University

[change term](#)

Select display option:

Show All Classes

Show Enrolled Classes Only

Icon Legend:



Class Roster



Grade Roster



Learning Management

My Teaching Schedule > 2010 Fall > Salem State University						
Class	Class Title	Enrolled	Days & Times	Room	Class Dates	
EDU 105-01 (1145)	PREM SCHL-CHILD CARE (Lecture)	15	WeFr 9:30AM - 10:45AM	Academic 106	Sep 2, 2010-Dec 22, 2010	
ENG 101-50 (2962)	COMPOSITION I (Lecture)	5	MoWeFr 2:30PM - 3:20PM	Meier 321	Sep 2, 2010-Dec 22, 2010	
HST 205-02 (2251)	US HISTORY & CONST GOV II (Lecture)	11	TuTh 11:00AM - 12:15PM	Sullivan 101	Sep 2, 2010-Dec 22, 2010	

Faculty schedules should be considered tentative until confirmed by the appropriate department chairperson.

[View Weekly Teaching Schedule](#)

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[My Schedule](#) [Class Roster](#) [Grade Roster](#)

View your Class Roster.

Faculty Center	Advisor Center	Search
my schedule	class roster	grade roster

Class Roster

Fall 2010 | Regular Academic Session | Salem State University | Undergraduate

▼ **ENG 101 - 50 (2962)** change class
 COMPOSITION I (Lecture)

Days and Times	Room	Instructor	Dates
MoWeFr 2:30PM-3:20PM	Meier 321		09/02/2010 - 12/22/2010

[Enter Census Data for This Class Section](#)

*Enrollment Status

Enrollment Capacity 15 Enrolled 5

Enrolled Students									
Notify	Photo	ID	Name	Grade	Grade Basis	Units	Program and Plan	Level	
<input type="checkbox"/>		02	iret		Graded	3.00	School of Arts & Sciences (Day) - Biology-BS	Freshman	
<input type="checkbox"/>		02	asca		Graded	3.00	School of Arts & Sciences (Day) - Undeclared	Freshman	
<input type="checkbox"/>		02	am		Graded	3.00	School of Arts & Sciences (Day) - Undeclared	Freshman	
<input type="checkbox"/>		02	ael		Graded	3.00	School of Business (Day) - Business Administration	Freshman	
<input type="checkbox"/>		02	e		Graded	3.00	School of Human Services (Day) - Bachelor of Science Education	Freshman	

[Select All](#) [Clear All](#)

[Printer Friendly Version](#)

Click the link "Enter Census Data for This Class Section".


Census Recording Roster

Course: 103882 ENG 101 COMPOSITION I
 Section: 50 Class Nbr: 2962 Term: 2106

Number of Students: 5
 Last Updated by: SCSR020

Select the appropriate census information for the class roster below. If a student is reported as "No Longer Attending" please select the appropriate week in which the student stopped attending if you are able, otherwise specify "Unknown".

-- Once all of the data has been recorded, select the "Form Completed" check box at the bottom of the screen, and press the "OK" button to return to the Faculty Center.
 -- Once the check box at the bottom of this page has been checked and the page has been saved, further edits will not be possible without contacting the Registrars office.

Customize Find  First 1-5 of 5 Last				
EmplID		Absent Today	Never Attended	No Longer Attnd
1 02	ret	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2 02	sca	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3 02	am	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4 02	rael	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5 02	irie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Form Completed

By checking this box I verify that this form is complete.

*** Please note that this box must be checked even if you have not reported any students as not attending from this class section.

*** Once this box has been checked and the screen has been saved, additional edits cannot be made without first contacting the Registrar's office.

OK Cancel Apply

This screen is similar to the bubble-sheet version of the walkaway form you are accustomed to.

Absent Today: You may choose to note whether the student was present in class on the day of the census.

Never Attended: You may choose to note whether the student "Never Attended" your course.

No Longer Attnd: You may choose to note whether the student "No Longer Attends" your course.

If the student has been present for each class session then the data can remain blank.

Census Recording Roster

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Customize Find First 1-5 of 5 Last					
EmplID		Absent Today	Never Attended	No Longer Attnd	Attended through 1-10
1 02	ret	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2 02	isca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3 02	iam	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text" value=""/>
4 02	lael	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5 02	irie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Form Completed **By checking this box I verify that this form is complete.**

***** Please note that this box must be checked even if you have not reported any students as not attending from this class section.**

***** Once this box has been checked and the screen has been saved, additional edits cannot be made without first contacting the Registrar's office.**

OK Cancel **Apply**

Unknown
 Week 1
 Week 10
 Week 2
 Week 3
 Week 4
 Week 5
 Week 6
 Week 7
 Week 8
 Week 9

When choosing the option of "No Longer Attnd", an additional field is activated where the week number can be selected.



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EmplID		Absent Today	Never Attended	No Longer Attnd	Attended through 1-10	
1 02	ret	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2 02	sca	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
3 02	am	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Week 7 	
4 02	ael	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
5 02	rie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

Form Completed

By checking this box I verify that this form is complete.

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*** Once this box has been checked and the screen has been saved, additional edits cannot be made without first contacting the Registrar's office.

OK

Cancel

Apply

When the form is complete, please check the "Form Completed" checkbox. Then click "Apply". Your form has now been saved and the data is available to the Registrar's Office.

This box must be checked even if you have no information to report.

Click "OK" to return to your class rosters to perform this transaction for each of your courses.