

**President's College-Wide Advisory Committee on Academic Planning
Meeting Minutes
2.22.10**

Present: J. Cullen, W. Cunningham, N. DeChillo, N. Dennis, B. Doran, M. Fregeau,
A. Greenstein, E. Haran, K. Kuehnle, L. Little, K. Mallick, K. Ratner, P. Sablock,
M. Sweeney, L. Swiniarski.

Chair Mark Fregeau called the meeting to order at 11:00 a.m. in CC 131.

Chair's Report

Fregeau reported on Provost/Academic Vice President Esterberg's presentation on academic planning to department chairs on February 11, 2010.

By consensus, the Committee entered Executive Session for discussion.

By consensus, the Committee exited Executive Session.

There were no motions to report.

Next meeting

The next meeting is Monday, March 1, at 11:00 – 1:00 in CC 131.

Members are encouraged to continue to review sample planning documents from various institutions and relevant materials from the Department Chair Retreat on August 29, 2009 at <http://www.salemstate.edu/8195.php>. Data on enrollment by degrees and majors is posted on Z:AcademicPlanning\Data\. To access folders on the Z drive, log off, and log back in. Open "My Computer" to see the Z drive. Open the "Academic Planning" folder.

In addition, the following title may be useful: *Prioritizing Academic Programs and Services: Reallocating Resources to Achieve Strategic Balance, Revised and Updated*, by Robert C Dickeson. San Francisco: Jossey-Bass, 2010; ISBN: ISBN-10: 0470559683.

Adjournment

The meeting was adjourned, by consensus, at 12:20 p.m..

Respectfully,

Nancy Dennis
Recorder

