

Frequently Asked Questions:

1. Do I have to complete the required travel forms if I am only participating in a day trip?

*Answer:* No, the travel forms are only required for overnight trips.

2. Must I complete all the forms each time I participate in required classroom travel?

*Answer:* No, if the travel is a class requirement, you only have to fill out the forms once and note all required travel dates and locations on the Travel Program-Participant Disclosure Form.

3. Must I have health insurance in order to participate in any university sponsored travel?

*Answer:* Yes, health insurance is mandatory for participation in any university sponsored travel.

4. Do I have to provide my passport information for all university sponsored travel?

*Answer:* No, only for travel that will occur outside the United States.

5. Can I be sent home should my conduct on the trip be in violation of the established travel rules?

*Answer:* Yes, the on-site travel course/program coordinator does have the authority to send participants home due to any violation of travel program rules, disruptive behavior or for failure to act in conformity with instructions reasonably given by persons managing or directing the travel course/program or leading its participants, or for conduct that could bring the course/program into disrepute or either the university or participants into legal jeopardy.