

## 2011-2012 PERSONNEL CALENDAR

### APPENDIX M-III

#### Post-Tenure Review

**All actions must be taken no later than the dates indicated.  
Deadlines falling on a Saturday, Sunday or holiday are moved to the next business day.**

Candidate submits materials to Vice President	9/30
Classroom Visit by Chair	12/1
Vice President completes review and transmits Assessment to Candidate, with copy to Chapter President	4/1 <sup>v</sup>
<b>Members who are eligible (see pages 137-8 of the 2009-2012 collective bargaining agreement) and wish to be reviewed under post-tenure review during the 2012-2013 academic year must give notice to the Vice President.</b>	4/1 <sup>v</sup>
Upon receipt of Vice President's assessment	10 calendar days to submit a response in writing and request a meeting
Meeting held	10 calendar days after submitting the response to the Vice President (Candidate may bring union representative.)
Vice President's final assessment	5 calendar days after the meeting
Upon receipt of Vice President's final assessment	5 calendar days to appeal to the President in writing and request a meeting in writing
If no meeting is requested	5 calendar days for the President to make a final decision
If meeting is requested, it must be held	10 calendar days after the appeal (Candidate may bring union representative.)
President's final decision	5 calendar days after the meeting