

Salem State College
Office of Academic Affairs
Department Chair Fall Retreat 2009
Veterans Hall (Rear), Ellison Campus Center
(Preliminary Agenda – Revised August 18)

Thursday, August 27, 2009

8:30-9:00	Coffee and Breakfast Pastries
9:00-9:15	Welcome and Introductions
9:15-9:30	NEASC Self-Study Update
9:30-11:00	Focus 1: Academic Planning and Institutional Change
11:00-11:15	<i>Break</i>
11:15-12:00	Focus 2: An Academic Planning Process at Salem State
12:00-1:00	<i>Lunch</i>
1:00-2:00	Focus 2: An Academic Planning Process at Salem State (<i>continued</i>)
2:00-2:45	Focus 3: Criteria for Decision-Making
2:45-3:00	<i>Break</i>
3:00-3:45	Focus 4: Data Requirements
3:45-4:15	Feedback and closing remarks

Friday, August 28

8:30-9:00	Coffee and Breakfast Pastries
	Welcome Back: <i>Kristin Esterberg</i>
9:00-9:30	Finance and Facilities Update: <i>Andy Soll</i>
9:30-11:15	College Restructuring
	Opening Comments: <i>Kristin Esterberg</i>
	Registrar's Office; Graduate Admissions: <i>Scott James</i>
	School of Graduate Studies: <i>Marc Glasser</i>
	Student Academic Support Services: <i>Nate Bryant</i>
	Information Technology: <i>Pat Ainsworth</i>
	Events and Conferences
	Sponsored Programs and Research Administration: <i>Mary Mader</i>
11:15-12:15	Crisis Preparedness (pandemic)
	College-Wide Committee update: <i>Neal DeChillo, Arlene Greenstein</i>
	Academic Continuity planning update: <i>Kristin Esterberg</i>
12:15-1:00	<i>Lunch</i>
1:00-1:45	Enrollment Management Update: <i>Scott James</i>
1:45-2:15	Feedback and closing remarks

2:15-4:15 **Orientation for New Department Chairs: *Amie Goodwin***