

## Salem State Student iPhone/iPad Settings

- Go to Settings
- Tap Mail, Contacts, Calendars
- Tap Add Account
- Tap Other
- Tap Add Mail Account
- Type in the following
  - Name: your name
  - Address: your SSU email address:  
example - [j\\_smith@salemstate.edu](mailto:j_smith@salemstate.edu)
  - Description: Whatever you want to call the account
- Tap Next
- Choose IMAP

### Incoming Mail Server

- Host Name: pod51004.outlook.com
- Username: email login ID:  
example - [s0123456@salemstate.edu](mailto:s0123456@salemstate.edu)
- Password: email password

### Outgoing Mail Server

- Host Name: pod51004.outlook.com
- Username: email login ID:  
example - [s0123456@salemstate.edu](mailto:s0123456@salemstate.edu)
- Password: email password

Tap Next to verify settings

Tap Save to save settings