

**PROCESS RECORDING FORM: MICRO FORMAT**

Student's Name:

Date of Interview:

**I. INTRODUCTION:** *Briefly describe here:*

**A. Client System:**

1. Describe the client including age, gender, residence, education, occupation/school year, family composition, social support system and other pertinent data. (To maintain confidentiality, do not use full name)
2. What brought this client to the agency/program? Further amplify this statement by identifying the specific problems in social functioning that your agency/program will attempt to improve or alleviate

**B. Interview:**

1. What number interview is this one?
2. What is the specific purpose of this interview? How does it build upon your last interview and build toward future interviews?

**C. Observation:** *(no judgments)*

1. Describe the setting.
2. Describe client (s).
3. Describe yourself - how you are feeling as the interview begins.

**II: THE PROCESS RECORDING** (Write your *Process Recording* duplicating the columns below and completing the information as indicated)

<i>Field Instructor's Comments</i>	<i>Analysis of Client and Process of Interview</i>	<i>Content Dialogue</i>	<i>Gut Level Feelings and Emotional Reactions</i>

