

**Guidelines for Research APRs
Bertolon School of Business**

1. Proposal template must be fully completed.
2. Project is of appropriate size – not too big to complete in a term, but not too small to qualify for release time.
3. No outstanding deliverables from past APRs.
4. Project must fit BSB mission.
5. Project should be aimed at Cabell's listed journal or major conference in discipline.
6. Project should not be receiving other funding.
7. Emphasis will be on junior faculty.
8. Research APRs will generally not be given in the term immediately following a sabbatical.