



2010
Application for Admission

Salem State College
encourages you to visit our
Web site at salemstate.edu to
learn about the excellent academic
and social opportunities at the college.

Apply online at:
salemstate.edu/admissions

APPLICATION PROCEDURES AND DEADLINES

Salem State College offers you the opportunity to apply online at salemstate.edu/admissions. If you wish to utilize our online application, please do not fill out this paper application. By utilizing the online application, you will receive faster notification on the status of your application.

To ensure that your application is given the utmost consideration, we recommend that you apply no later than November 1 for spring enrollment and March 1 for fall enrollment (freshman), and December 1 for spring enrollment and May 1 for fall enrollment (transfer and readmit). Some of our majors are highly competitive and require earlier application submission. You are required to submit a completed application for admission and the required fee (\$50 paper application). Salem State College will honor application fee waivers for students who either meet the financial eligibility guidelines, are United States active duty or veterans, or Joint Admission/MassTransfer students.

FRESHMEN APPLICANTS

- A completed application and the required fee.
- An official transcript of the high school record through at least the first marking period of the senior year. Massachusetts public high school graduates (2003 and thereafter) must show successful completion of the MCAS.
- Scholastic Aptitude Test (SAT) or American College Testing (ACT) scores. High school students who have been diagnosed as learning disabled may be exempt from this requirement. Those high school students seeking exemption should submit a copy of their individualized plan (IEP) as well as all psychological-evaluations.
- Official transcript(s) of any college work.
- Permanent residents must submit a copy of the front and back of their resident alien card.
- Art applicants must submit to the Art Department a portfolio of 10-15 slides of original artwork or slides thereof, in a variety of mediums. CD's of images (jpegs) and online portfolios (emails or websites) are also acceptable. A personal interview is not necessary. For more information regarding the art portfolio, please contact the Art Department at 978.542.6222 or art@salemstate.edu.
- Music applicants are required to audition. Please contact the Music department at 978.542.6296 to schedule an audition.

Interviews: An interview is not required of applicants as a formal part of the admissions evaluation procedure. In some cases, the Admissions Office may require an interview.

TRANSFER APPLICANTS

Students who attended college after the summer of their final year of high school are defined as transfer students. Transfer students are required to submit the following:

- A completed application and the required fee
- An official college transcript(s) for each college attended
- A list of courses in which the student is currently enrolled
- A resume or work history is required if no courses have been taken within the last three years
- An official high school transcript and SAT scores are required if student has 1-23 credits, a GPA of less than 2.5 and has been out of high school for three years or less
- Permanent residents must submit a copy of the front and back of their resident alien card
- Art applicants must submit to the Art Department a portfolio of 10-15 slides of original artwork or slides thereof, in a variety of mediums. CD's of images (jpegs) and online portfolios (emails or websites) are also acceptable. A personal interview is not necessary. For more information regarding the art portfolio, please contact the Art Department at 978.542.6222 or art@salemstate.edu.
- An interview may be required for all social work applicants. Please contact the Social Work Department at 978.542.6629 to schedule an appointment.

- Music applicants are required to audition. Please contact the Music department at 978.542.6296 to schedule an audition.
- Nursing applicants should apply by November 1 for spring and January 1 for fall.

All acceptances of transfer applicants currently enrolled at other institutions are made with the condition that courses and examinations are successfully completed.

READMIT APPLICANTS

Students who previously attended Salem State College and have not attended another college since departing are considered readmits and must submit the items listed below. Students who took college courses after leaving Salem State College should follow the application procedures for transfer students.

- A completed application and the required fee
- A resume or work history if no courses have been taken within three years
- A resume, work history or a letter of petition is required if your Salem State College grade point average was below 2.5

FRESHMEN ADULT LEARNERS

GED recipients, evening school graduates and students whose high school graduation class has been out for three or more years are required to submit the following:

- A completed application and the required fee
- A GED score report or its equivalent
- A written work history and/or resume

INTERNATIONAL APPLICANTS

International students should file for admission no later than November 1 for spring enrollment and May 1 for fall enrollment. International students are required to submit the following:

- The Test of English as a Foreign Language (TOEFL). Minimum scores are 500 (written), 173 (computerized) or 61 (internet-based).
- Official copies of academic credentials in English.
- A Certification of Finance form. The forms are available upon request from the Admissions Office or on the web.
- The SAT or ACT is also required for freshmen applicants.
- Transcripts from international institutions require evaluation from a professional evaluation service. There are many evaluation services available, however, most students applying to Salem State College contact the Center for Educational Documentation at cedevaluations.com or World Education Services at wes.org.
- A copy of a previous I-20 (if applicable).

EDUCATIONAL DATA (Required)

18. What credentials will you hold at planned entrance? (Check all that apply and include graduation year)

- High school diploma _____ Year
 General Equivalency Degree (GED) _____ Year
 Associate's degree _____ Year
 Bachelor's degree _____ Year
 RN _____ Year
 LPN _____ Year
 Occupational Therapy Assistant _____ Year
 Other _____ Year

19. High school attended _____
Name (use proper name) City State

REQUIRED FOR FRESHMEN STUDENTS (First time ever attending college)

20. Guidance counselor's name _____
High School Seniors Only

21. Counselor's phone number _____ Email address _____
High School Seniors Only High School Seniors Only

TESTING REQUIREMENT

22. Please check box to claim an SAT/ACT exemption.

- In lieu of test scores, you may claim an SAT/ACT exemption if you are learning disabled and submit an individualized education plan. This is in accordance with Chapter 766 of the Massachusetts Act of 1972.

23. I will/have taken the SAT/ACT* on:

_____ Date of first time
 _____ Date of second time
 _____ Date of third time

* Official scores must be submitted from the College Board.

EXTRACURRICULAR AND PERSONAL ACTIVITIES

24. Academic Honors: Briefly describe any scholastic distinctions or honors you have achieved _____

25. Please list your primary extracurricular and/or community activities:

| Activity | Grade Level | | | | | Positions of Honor |
|----------|-------------|----|----|----|------|--------------------|
| | 9 | 10 | 11 | 12 | P.S. | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

26. I plan to participate in: (sport / club) _____
(please list)

REQUIRED FOR TRANSFER AND READMIT STUDENTS ONLY

27. College(s) attended: All previous college work must be noted whether or not transfer credit is desired. Please fill in completely.

My college transcripts were requested on: _____ / _____ / _____
Month Day Year

| College/University (Use Full Name) | City/State (Required) | Dates Attended | # of credits |
|------------------------------------|-----------------------|----------------|--------------|
| Current/ most recent | | | |
| | | | |
| Next most recent | | | |
| | | | |
| Next most recent | | | |
| | | | |
| Next most recent | | | |
| | | | |

28. Total number of colleges attended: _____ Dates attended _____ / _____ to _____ / _____
Month Year Month Year

29. Are you currently enrolled in classes? Yes _____ If yes, please attach a list of courses. No
(Number of credits)

SPECIAL PROGRAMS

30. Please consider me for admission through the following programs:

- Academic Honors Program (salemstate.edu/honors)
- Graduate of a Massachusetts college Joint Admissions MassTransfer
- New England Regional Student Program (nebhe.org)

FINANCIAL AID

31. Please select the option below that best describes your plans to complete a FAFSA (Free Application for Federal Student Aid). This information will have no impact on whether you are admitted to the college.

- I plan to apply for financial aid and will complete the FAFSA at fafsa.ed.gov
- I plan to apply for financial aid, but I need help from the Financial Aid Office to complete the FAFSA
- I do not plan to apply for financial aid at this time

FAMILY INFORMATION

32. A member of my family graduated from Salem State College:

Name _____ Year of graduation _____ Relationship to student _____

32a. Have one or more of your parent(s) attended college/university? Yes No

32b. Have one or more of your parent(s) graduated from a college/university? Yes No

PERSONAL VERIFICATION STATEMENT

33. Have you been placed on disciplinary or academic probation, suspended or dismissed from your high school or college for any reason within the last five years? Yes No

34. Have you ever been adjudged a youthful offender or been convicted of a felony? Yes No

If yes to either question 33 or 34, please provide a written explanation of the circumstances.

My signature certifies that the information given in this application is complete and accurate and that I have not attended any institutions other than those listed. I understand that making false or fraudulent statements within this application could result in denial of admission, disciplinary action and invalidation of credits or degrees earned. Should there be any change in the substance of the information given here, I will immediately notify the Admissions Application Center.

Date

Applicant signature

Parent or guardian signature (if applicant is under 18)

ACADEMIC MAJORS AND CONCENTRATIONS

Use three-letter code for question 12 of this application. Concentrations are declared after the student is enrolled at the college.

| CODE | DAY ACADEMIC PROGRAMS |
|-------------|---|
| ART | ART (portfolio required) Art Education (Teacher Licensure Pre-K-12), Art History, Graphic Design, Interactive Multimedia, Painting, Photography, Printmaking, 3-D Studio |
| ATR | ATHLETIC TRAINING |
| BIO | BIOLOGY Aquaculture, Cell and Molecular Biology, Environmental Biology, Marine Biology, Medical Technology, Nuclear Medicine Technology |
| BUS | BUSINESS ADMINISTRATION Accounting, Accounting and Finance, Entrepreneurship, Finance, Hospitality Management, Human Resource Management, International Business, Management, Management Information Systems, Marketing, Operations and Decision Sciences |
| CGS | CARTOGRAPHY and GEOGRAPHIC INFORMATION SYSTEMS |
| CHE | CHEMISTRY Biochemistry |
| COM | COMMUNICATIONS Advertising, Journalism, Public Relations |
| CSC | COMPUTER AND INFORMATION STUDIES Computation Theory, Computer Networking, Computer Systems, Information Systems, Object Oriented Methods, Parallel Computing, Software Engineering |
| CRJ | CRIMINAL JUSTICE Administration, Forensics, Policy and Management Research, Technology and Research |
| ECO | ECONOMICS |
| EDU | EDUCATION Early Childhood, Elementary, Middle School |
| ENG | ENGLISH Creative Writing, Dramatic Literature, Literature, Professional Writing, Secondary Education, Writing |
| GPH | GEOGRAPHY Environmental, Global Studies, Natural Resource Management, Regional Development and Planning, Travel and Tourism |
| GLS | GEOLOGICAL SCIENCE Earth Policy, Earth Resources, Earth Science, Environmental Geology, Geoarcheology, Geology, Geotechnology, Marine Geology |
| HIS | HISTORY Applied History: Pre-Legal/Business or Public History, Africa, Asia and Latin America, European History, United States History |

| CODE | DAY ACADEMIC PROGRAMS |
|---------------------------------------|--|
| BLS | LIBERAL STUDIES American Studies, Applied Ethics, General Studies, Peace and Intercultural Relations, Philosophy of Art and Culture |
| MAT | MATHEMATICS Computer Science, Secondary Education |
| MUS | MUSIC (audition required) |
| NUR | NURSING |
| POL | POLITICAL SCIENCE American Politics, Comparative Politics, International Politics |
| PSY | PSYCHOLOGY |
| SWK | SOCIAL WORK (Interview required for transfer or readmit students) |
| SOC | SOCIOLOGY Child Studies, Computer Science, Criminal Justice, Cultural Diversity, Gerontology, Human Behavior in Organizations, Life Styles, Minorities and Ethnic Cultures, Research |
| SPN | SPANISH Elementary Education (P-6), Literature/Culture, Professional, Secondary Education (5-12) |
| SMS | SPORT and MOVEMENT SCIENCE Aquatic Management, Dance, Fitness/Wellness, Health and Consumer Science, Leisure Studies, Physical Education (Teacher Licensure Elementary or Secondary), Sport Management |
| THE | THEATRE ARTS Design, Performance, Secondary Education, Stage Management, Technical |
| UND | UNDECLARED |
| EVENING ONLY ACADEMIC PROGRAMS | |
| BSN | FIRE SCIENCE ADMINISTRATION Associate's degree in Fire Science required |
| BSN | NURSING – LPN to BSN; RN to BSN Must be a licensed LPN or RN and a copy of license is required |
| OCT | OCCUPATIONAL HEALTH STUDIES Bachelor's/Master's. Must be a licensed COTA and a copy of COTA license is required. |

ACCEPTANCE INFORMATION

If you are accepted to Salem State College, you will be required to do the following:

Pay a \$225 non-refundable tuition deposit when you notify the college that its offer of admission is accepted.

Pay a \$225 non-refundable residence hall deposit if you are accepted as a resident student.

APPLICANT'S REPLY OPTIONS

If admission is offered for spring enrollment, you must do one of the following as instructed in the letter of admission:

Inform Salem State College that the offer of admission is accepted and pay all required deposits, thereby confirming admission;

OR

Inform Salem State College that the offer of admission is declined.

If admission is offered for fall enrollment, you must do one of the following as instructed in the letter of admission:

Inform Salem State College that the offer of admission is accepted and pay all required deposits, thereby confirming admission;

OR

Inform Salem State College that delay in replying to the offer of admission is desired until a time on or before May 1;

OR

Inform Salem State College that the offer of admission is declined.

If an accepted student does not inform the college of the option desired within 30 days, the offer of admission is automatically withdrawn.