

This section to be completed by the individual providing the reference. Please print.

The applicant named on the previous page has applied for admission to a graduate program at Salem State College. Under the 1974 Family Educational Rights and Privacy Act, this applicant will have access to your recommendation unless he/she has waived that right as noted on the previous page.
Once the admission decision has been made, this letter of reference will be removed from the applicant's file and destroyed.

How long have you known the applicant? _____

In what capacity have you known the applicant? _____

Please comment on your general impression of the applicant in terms of the following characteristics:

		Superior	Above Average	Average	Fair	Unable to Evaluate
RATING	Scholarship					
	Professional Attitude					
	Leadership Potential					
	Judgment					
	Self-confidence					
	Written/Oral Communication Skills					
	Attention to Detail					

Below please briefly state your opinion of the applicant's probability of success as a graduate student and as a professional pursuing a career in his or her field. Comments relating to an applicant's strengths and weaknesses are most helpful. Please feel free to attach an additional page if you require further space for your comments.

Thank you for taking the time to complete this reference.

STATEMENT

OVERALL RECOMMENDATION:

- YES, I HIGHLY RECOMMEND FOR ADMISSION. YES, I RECOMMEND FOR ADMISSION
 YES, WITH RESERVATIONS. NO, I DO NOT RECOMMEND FOR ADMISSION

Please mail directly to: Salem State College, The Graduate School, 352 Lafayette Street, Salem, MA 01970-5353

Name of person writing reference: _____ Position: _____

Institution: _____

Address: _____

Signature: _____ Date: _____