

SALEM STATE COLLEGE  
SCHOOL OF NURSING

STUDENT HANDBOOK  
OF  
ACADEMIC POLICIES



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**SALEM STATE COLLEGE SCHOOL OF NURSING  
HANDBOOK OF ACADEMIC POLICIES**

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**SECTION ONE**

I. **INTRODUCTION:** This reference handbook has been prepared to assist you in your designated course of studies toward achieving a bachelor of science degree in nursing. These official School of Nursing Academic Policies are in addition to the policies specified in the Salem State College Catalog which is available in the Admissions Office, 35 Loring Avenue, Salem, MA or on line at [www.salemstate.edu](http://www.salemstate.edu). ***It is the students responsibility to read all of the academic policies found in this handbook.***

The term, student, will be used to refer to one of the four designations below, depending on the program in which you are enrolled. These designations are as follows:

- A. **BASIC GENERIC STUDENT:** An individual who enters the freshman year with no college credits and who follows the traditional undergraduate program of studies.
- B. **UNDERGRADUATE ADVANCED PLACEMENT STUDENT:**
  - 1. An individual who enters the nursing major with existing college credit either as an internal transfer or from another accredited college or university.
  - 2. An individual who already has an undergraduate or graduate degree in another major.
  - 3. An individual enrolled in the LPN/BSN Program as an Advanced Placement Student in the generic day program.
- C. **RN/BSN STUDENT:** An individual who has already achieved the status of an RN who has matriculated into the **RN/BSN** Program.
- D. **LPN/BSN STUDENT:** An individual who has already achieved the status of an LPN who has matriculated into the **LPN/BSN** Program.

II. **PROGRAM OF STUDIES:**

- A. **FLOW SHEET:** A flow sheet containing the correct number and name of the courses as well as the proper sequence to be followed for successful completion of the program of studies has been prepared and will be found in the Appendix of this Handbook.
- B. **COURSE SEQUENCE:** The correct sequence of courses, together with the minimal acceptable grade, will be found on the flow sheet in the Appendix of this Handbook. This sequence should be adhered to as closely as possible. For example, NUR370 is to be taken concurrently with NUR312A and NUR313A.
- C. **CHANGE IN COURSE SEQUENCE AND/OR COURSE WITHDRAWAL:** Students who, for any reason, find it necessary to alter the Program of Studies course sequence must consult with their School of Nursing faculty advisor or the Department Chairperson or if in the RN/BSN and LPN/BSN Program, the Coordinator of Post-Licensure Programs before withdrawing from a course or changing the sequence of courses. Failure to do so may jeopardize their standing in the program and prevent progression to successful completion.
- D. **DEFINITION OF TERMS:**
  - 1. **CORE REQUIREMENTS:** Identified in the Salem State College Catalog as "a group of courses in various fundamental areas of knowledge which are required of all students". These core requirements include certain competency based skills which are also identified in the above mentioned catalog.
  - 2. **SUPPORT COURSES:** Courses to be taken by all nursing majors. They will be identified as either a pre-requisite or co-requisite course.
    - a. **PRE-REQUISITE COURSE:** refers to those courses which must be successfully completed according to the Academic Policies of the School of Nursing before entering certain support courses and the designated sequence of nursing courses.
    - b. **CO-REQUISITE COURSE:** refers to those courses which may be taken concurrently with a science course or nursing course.
  - 3. **MAJOR COURSE:** Those nursing courses which must be taken in proper sequence to complete the nursing major. Promotion to the next level of courses depends on successful completion of each course according to School of Nursing policies.

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III. ACADEMIC POLICIES:

A. SCIENCE COURSE REQUIREMENTS:

1. The minimal acceptable grade is a C-.
2. A course withdrawal (W) is considered a course failure.
3. An incomplete grade (I) is governed by the SSC Catalog Policy.
4. Students will be permitted to repeat a failed course one time only.
5. A student may repeat no more than two required science courses.
6. Any student who, because of a science failure, is unable to continue with the correct course sequence must meet with their assigned nursing faculty advisor. The advisor will assist the student in the correct re-ordering of his/her program of studies (Section One, 11, B & C).
7. Failure to meet the science requirements mandates withdraw from the nursing major. The student may select a new major and remain in the college if in otherwise good academic standing.

B. NURSING COURSE REQUIREMENTS:

1. The minimal acceptable grade is C (74% or greater).
2. Nursing Theory Courses
  - a. A student may fail and repeat a nursing **theory** course only once. A second failure of **any** theory course mandates **withdrawal** from the nursing major. These theory courses are: NUR211A, NUR370, NUR409, and NUR411.
  - b. Students **MUST** pass NUR370 before progressing to NUR314B & NUR315B.
3. Courses with both a theoretical and a clinical component **require** a passing grade of C in the theory component and a passing grade in the clinical component based on the clinical evaluation tool.
  - a. A failure of **either** the theory or the clinical component of the course will result in an automatic course failure. A grade no greater than a C- will be submitted to the Registrar for the course.
  - b. A student may fail and repeat a nursing course with a **clinical** component only once. A second failure of **any** nursing course with a clinical component mandates **withdrawal** from the nursing major. Courses with a clinical component are: NUR210A, NUR212A, NUR312A, NUR313A, NUR314B, NUR315B, NUR412A, NUR413A, NUR414A, NUR415A.
4. A course withdrawal (W) constitutes a course failure. Any student contemplating a course withdrawal **must meet** with their assigned nursing faculty advisor.
5. **NUR312A Failure:** The student may not progress to NUR313A. The student must withdraw from NUR313A and must successfully complete both NUR312A and NUR313A prior to progressing in nursing courses.
6. **NUR313A Failure:** The student must successfully repeat NUR313A prior to progression in nursing courses. Students must then complete the NUR300 sequence prior to entering any of the NUR400 sequence courses.
7. **First or Third Quarter Failure of NUR314B, NUR315B, NUR412A, NUR413A:** The student may complete the remaining course that semester but must repeat the failed course prior to progressing to the remaining quarter courses. For example: A student failing NUR314B in the First Quarter may progress to NUR315B in the Second Quarter but must successfully pass NUR314B before taking the NUR412A/413B sequence.
8. **Second or Fourth Quarter Semester Failure of NUR314B, NUR315B, NUR412A, NUR413A:** The student must repeat the failed course prior to Progressing to the remaining quarter courses. For example: A student passes NUR314B in Quarter 1 and fails NUR315B in Quarter 2. The student must successfully pass NUR315B before taking the NUR412A/413A sequence.
9. NUR411, NUR414A, and NUR415A must be taken together during the last semester of the Nursing major.

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**B. NURSING COURSE REQUIREMENTS: (cont.)**

10. **RN/BSN students are governed by Section One, III, B1, B3 & B3a as well as the following:** Students in the RN/BSN Program can only fail two nursing courses and will be given the opportunity to repeat the failed course. Failure of a third nursing course or failure to pass a nursing course the second time, after the first failure, may lead to withdrawal from the nursing program. Audits and withdrawal from nursing courses do not constitute a failure.
11. **Students in the LPN/BSN program will be required to take the full theory component of each clinical course.**
12. **Clinical requirement policies for LPN/BSN students taking NUR312A, NUR313A, NUR314B and NUR315B are as follows:**
  - a. NUR312A: students are required to attend 2 days of orientation then will complete one clinical day per week for the remainder of the course. Based on individual clinical performance, the faculty member may require students to complete additional clinical days to meet the objectives of the course.
  - b. NUR313A: students will complete one clinical day per week for the course. Based on individual clinical performance, the faculty member may require students to complete additional clinical days to meet the objectives of the course.
  - c. NUR314B: students will be required to attend 2 days of acute care clinical per week for the first 3-4 weeks. Based on faculty evaluation of student clinical performance, students who meet clinical course objectives during the first 3-4 weeks may be exempt from clinical for the remaining weeks of the course.
  - d. NUR315B: students will be required to attend 2 days of acute care clinical per week for the first 3-4 weeks. Based on faculty evaluation of student clinical performance, students who meet clinical course objectives during the first 3-4 weeks may be exempt from clinical for the remaining weeks of the course.
13. **Granting Advanced Placement for LPN/BSN Students**
  - a. Assessing previous learning through life experience.
    - i. Review of current LPN license, current resume, two professional recommendations, evidence of CEU's and professional development courses.
    - ii. Initial review will be completed by the Coordinator of Post Licensure Programs and/or the Academic Faculty Advisor at the initial interview or at the advising session prior to enrollment in the first clinical nursing course, NUR312A.
  - b. Granting advanced placement or exemption from an aspect of a nursing course.
    - i. Initial recommendation will be made by the Coordinator of Post Licensure Programs and/or Academic Faculty Advisor to faculty of NUR312A, based on current academic policies (see section 1, III, B, 12 in Student Handbook of Academic Policies).
    - ii. Subsequent recommendations, following an advising session with the Coordinator of Post Licensure Programs and/or Academic Faculty Advisor, will be made to the faculty of the course for which the LPN is petitioning advanced placement or accommodations in NUR314B Women's Health and NUR315B Pediatric Nursing based on current academic policies (see Section 1, III, B, 12 in Student Handbook of Academic Policies). The final decision for advanced placement or accommodations will be made by the course faculty in consultation with Coordinator of Post Licensure Programs and/or Academic Faculty Advisor.
    - iii. For the 400 Level courses, following an advising session with the Coordinator of Post Licensure Programs and/or Academic Faculty Advisor recommendations will be made to the faculty of the course which the LPN is petitioning advanced placement or accommodations. Possible courses are NUR411, 412A, 413A, 414A, and 415A.
    - iv. These recommendations will be based on additional documentation provided by the LPN at least one semester prior to the specific nursing course, in order to validate having met course objections, and thereby warranting consideration for advanced placement or exemptions. The final decision for advanced placement or accommodations will be made by the course faculty in consultation with Coordinator of Post Licensure Programs and/or Academic Faculty Advisor.

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- c. Maintaining a record of decisions and academic progression through a flow sheet that records documentation of advising sessions with Coordinator of Post Licensure Programs and/or Academic Faculty Advisor and their recommendations and final decisions regarding specific advanced placement outcomes. This record will be kept by the Coordinator of Post Licensure Programs and/or Academic Faculty Advisor.
  - i. NUR312A/313A faculty will document any reduction in clinical days from two to one per week based on current policy.
  - ii. NUR314B/315B faculty will document any reduction in clinical days from two to one per week based on current policy.
  - iii. NUR411, 412A, NUR413A, NUR414A, and NUR415A faculty will, if petitioned by an LPN, document any decisions regarding advanced placement or exemptions in course requirements.

C. FAILURE OF A COURSE WITH BOTH A THEORETICAL AND A CLINICAL COMPONENT:

- 1. FAILURE OF A THEORETICAL COMPONENT: For the theoretical component, tests and assignments will be used to determine the student's achievement.
  - a. If the student does not complete the theoretical component satisfactorily, this constitutes a course failure.
  - b. Before progression in the nursing major, the student must rectify the course failure.
  - c. No special waivers in academic progression will be granted for failure of the theoretical component of a nursing course.
  
- 2. CLINICAL WARNING POLICY  
When a faculty member identifies an at risk student, who based on the clinical evaluation tool:
  - a. already has a critical element failure
  - b. has a significant number of general competencies that need improvementThey will:
  - a. complete clinical warning contract with the student
  - b. review contract outcomes with the student prior to completing the clinical evaluation tool.
  - c. meet with the subsequent clinical instructor/course coordinator to review clinical warning contract outcomes at the end of the semester.The next clinical instructor will prepare a preclinical contract to review competencies that needed improvement from previous clinical contract with the student.  
Copies of the clinical warning contract and preclinical contract documents will be placed in student's academic folder.
  
- 3. FAILURE OF A CLINICAL COMPONENT: During each clinical practicum rotation, the evaluation process to determine student achievement is as follows:
  - a. Faculty will utilize anecdotal records to document student progress.
  - b. Each student also will be evaluated according to the objectives and indicator behaviors identified in the Clinical Evaluation Tool. A copy of this tool is given to each student at the beginning of each course and is used for the entire course.
  - c. At the beginning of the Clinical Evaluation Tool are nursing practices identified as Critical Elements. These practices/indicator behaviors have been identified by School of Nursing faculty as essential for safe nursing practice. Failure of the number of critical elements specified by the faculty of each level for a course **will result** in failure of the clinical component.

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C. FAILURE OF A COURSE WITH BOTH A THEORETICAL AND A CLINICAL COMPONENT:

3. FAILURE OF A CLINICAL COMPONENT: (cont.)

- d. When a faculty member determines that a student is not meeting the clinical objectives, the following procedure will be implemented:
- i. the faculty member will hold an individual conference with the student. At the conclusion of this conference the faculty member will write a summary which will be signed by both the student and the faculty member.
  - ii. if the student's performance continues to not meet the clinical objectives, the faculty member will document this and a warning letter will be sent to the student.
  - iii. if the student has not met the clinical objectives, this will constitute a clinical failure. The student will be notified of the failure by a letter from the Chairperson of the School of Nursing or Coordinator of Post-Licensure Programs and a copy of said letter will be forwarded to the Dean of the Schools of Human Services.
  - iv. if a student fails the maximum number of critical elements at anytime during the course, the student will not be allowed to complete the course as this constitutes a failure of the clinical component. A failure of the clinical component results in a course failure. The student will be verbally notified before the next clinical day by his/her clinical faculty member.
  - v. the student will also be notified in writing that the failure has occurred. A copy of the letter will be forwarded to both the Chairperson of the School of Nursing and the Dean of the Schools of Human Services.
  - vi. the student who fails will be strongly encouraged to make an appointment with his/her faculty advisor to obtain the guidance pertinent to their future in the program/in the college.
  - vii. no special waivers in academic progression will be granted for failure of the clinical component of a nursing course.

D. HESI Examination Policies

**1. Policies For Nursing Courses Prior to the Last Semester**

- a. All students are required to take the HESI exam as designated for each course. Students must test at the scheduled time, otherwise, faculty will need to schedule and proctor the exam.
- b. Students failing to take the exam will receive an incomplete for the course.
- c. The percentile score will be used as a theory test grade. The HESI exam will be worth 15% of the theory grade for the course.
- d. The HESI exam may be taken only once per course. The passing score for each exam will be 900, the recommended level of performance by the HESI company. Students repeating a course will take the HESI exam again when they repeat the course the following semester.
- e. Students who fail to achieve a 900 on the exam will receive an incomplete for the course and will be required to complete designated remediation. A grade change form will be sent to the Registrar's Office once the designated remediation is submitted to the course coordinator.

Remediation must be completed by the following dates:

Fall semester—complete the remediation by the 1<sup>st</sup> advising day of the spring semester

Spring semester- complete the remediation by May 31

- f. The remediation required will be course specific and provided in printed form to the students.
- g. It is the student's responsibility to submit required remediation materials to the course coordinator. Students may not progress to the following semester's nursing courses without completing the required remediation.
- h. All HESI testing policies, including grade weighting, will be provided in writing to students at the beginning of each course.

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**2. Policies for the Last Semester in Nursing**

- a. All students will be provided with the HESI Study Ware Packet and CD prior to the start of NUR411.
- b. All students will be required to take two HESI RN exit examinations during the semester.
- c. All students will be required to take the first HESI RN exit examination at the beginning of the semester. Students scoring less than 800 will be required to take NUR420: Preparation for Professional Licensure, a 1-2 hour weekly class over the semester that focuses on critical thinking strategies and essential content in preparation for standardized testing and NCLEX-RN examination. Students achieving a test score of 800 or greater will be exempt for NUR420.
- d. All students will be required to take the second HESI RN exit examination at the end of the semester and achieve a score of 850.
- e. Students failing to achieve the required score will receive a grade of incomplete for NUR411 and will be required to remediate. They will take further HESI RN exit examinations until a grade of 850 is achieved at which point they will receive a grade for NUR411 and will be eligible to complete the NCLEX-RN examination applications.

**IV. EQUIPMENT REQUIREMENTS FOR ALL NURSING COURSES:**

- A. watch band with second hand
- B. bandage scissors and clamp in accordance with agency policy
- C. stethoscope
- D. pen with black and red ink
- E. calculator (optional)

NOTE: only a specified four function calculator, available at the Salem State College Bookstore, will be allowed in the classroom and clinical area. No other electronic devices, (PDA, cell phones, etc.) will be allowed during quizzes and exams.

**V. MANDATORY REQUIREMENTS PRIOR TO CLINICAL PRACTICE: Prior to each academic year or summer session that includes a clinical rotation, the student must present faculty with documented proof of :**

**A. INSURANCE\*:**

1. **LIABILITY INSURANCE:** Note: RN/BSN and LPN/BSN Program Students must have separate **student** liability insurance.
2. **HEALTH INSURANCE**

**B. CPR CERTIFICATION\*:**

1. Current certification in Basic Life Support for health care providers.
2. If certification is due to expire prior to course completion, the student must present evidence of renewal to their clinical faculty, prior to the expiration date.
3. Students may not continue in clinical practice without valid certification. Days missed will be considered absences and may jeopardize program progression.

- C. \*DAY STUDENTS must bring a Xerox copy of their Health Insurance, Liability Insurance and Basic Life Support certification cards to the first class of the Fall semester of each academic year. Students who, for any reason, do not take nursing courses in the Fall semester, must present the above copies at the beginning of the Spring semester.**

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**D. HEALTH AND IMMUNIZATION REQUIREMENTS:**

1. Each student must have a completed copy of the Salem State College Health Services Physical Examination Form on file in the Health Services Office:
  - a. Generic and Advanced Placement Students:
    - Prior to entrance in NUR210A/21 IA.
  - b. RN/BSN or LPN/BSN Students
    - Prior to entering a clinical course.
2. This completed physical examination form must provide documentation of the student's immunization status in the following areas:
  - a. T.D. (Tetanus/Diphtheria): Within 10 years
  - b. MMR(Measles, Mumps, Rubella): one MMR and a second Measles vaccine after 1980 or a titer for MMR.
  - c. Positive Chicken Pox titer or vaccine.
  - d. TB(Mantoux): Annual requirement. If positive TB test, a copy of a written X-ray report.
  - e. Hepatitis B Vaccine
  - f. Physical examination on file within the last four years.
3. Clinical agencies will not allow any student to care for their patients without documented evidence of proper immunizations.
4. Any student who does not have a complete, up to date record of immunizations will not be allowed to progress in the clinical rotation. Days missed will be documented absences and may jeopardize the student's satisfactory completion of said rotation.

E. CORI: In accordance with the Massachusetts Law and Salem State College SON policy, all nursing students will be required to have a Criminal Offenders Record Investigation(CORI) conducted prior to the start of their first clinical experience. Students failing to meet the CORI requirement cannot complete the clinical requirements of the nursing program and therefore are ineligible to remain in the nursing major.

F. Good Moral Character: Eligibility to take the Professional Licensure Examination includes compliance with the "Good Moral Character" licensure requirement established in Massachusetts General Laws, Chapter 112, Section 74 (Board of Registration Policy 00-01). This includes evaluation by the Board of Registration in Nursing of all misdemeanor *and* felony convictions, *and* discipline by a licensure/certification body. Individuals convicted of certain crimes are permanently excluded from nurse licensure in Massachusetts. Applicants are advised to call the Board of Registration in Nursing at (617) 727-9961 for further clarification.

**VI. CLINICAL REQUIREMENTS:**

**A. TRANSPORTATION TO CLINICAL PLACEMENTS:**

1. Students are responsible for providing their own transportation.

**B. CLINICAL DRESS CODES AND EQUIPMENT FOR GENERIC/ADVANCED PLACEMENT STUDENTS:**

1. Appropriate dress includes:
  - a. school uniform and/or white lab coat with the Salem State College emblem and/or as determined by agency request
  - b. the uniform should be cleaned and ironed
  - c. clean and/or polished white shoes hose and white hose
  - d. name pin./ID clearly displayed
  - e. daily hygiene with hair off collar
  - f. appropriate length nails and no artificial nails
  - g. minimal jewelry with no dangling earrings
  - h. no facial/tongue piercing or visible tattoos
  - i. minimal cosmetics
  - j. stethoscope in clip or pocket, not around neck

*Note: students must also adhere to agency dress codes*

2. Specific equipment must be purchased. See course syllabi.

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VII. ACADEMIC INTEGRITY REGULATIONS:

- A. ACADEMIC DISHONESTY: Salem State College assumes that all students come to the College with serious educational intent and expects them to be mature, responsible individuals who will exhibit high standards of honesty and personal conduct in their academic life. All forms of academic dishonesty are considered to be serious offenses against the College community. The College will apply sanctions when student conduct interferes with the College's primary responsibility of ensuring its educational objectives.
- B. DEFINITION OF ACADEMIC DISHONESTY: Performing, aiding, or inciting of any of the actions listed below, in courses or other situations involving academic credit, constitutes an offense subject to disciplinary action.
1. Providing or using unauthorized books, notes or other sources of information during an examination.
  2. Submitting another person's work as one's own. This includes, for example, copying another's work during examinations, purchasing term papers, copying papers, reports, copying laboratory or computer results, and presenting material from another course without acknowledgment.
  3. Doing work for which another person will receive credit. This includes, for example, allowing one's examination answers, reports or laboratory or computer results to be submitted by another person as his or her own work.
  4. Falsifying academic documents such as transcripts, registration materials, withdrawal forms or grade reports.
  5. Unauthorized reading, removing or copying of any academic document or record maintained by any member of the faculty or administration.
  6. Using unauthorized assistance in the laboratory, computer terminal or field placement.
  7. Stealing, copying or destroying another person's computer program or file, or deliberately preventing or depriving another's access to the college computer resources, or impeding the system's performance.
  8. Theft or unauthorized removal of books or periodicals from the library or mutilation of such library materials.
  9. Falsifying or fabricating data or results from research or field work.
- C. PROCESS FOR GENERIC STUDENTS: A faculty member discovering an incidence of academic dishonesty must decide to proceed with a formal or informal process in dealing with the alleged dishonesty. The processes for the generic student are as follows:
1. INFORMAL PROCESS: In the informal process, the faculty member acts individually with the student although he/she may consult with other faculty members or the Chairperson of the School. The faculty member informs the student of the charge(s) and presents the evidence to the student. If the student admits guilt or the faculty member remains convinced of the student's guilt after discussing the evidence with him/her, the faculty member may impose limited sanctions. The student may appeal the decision to the Chairperson of the School of Nursing and lastly, to the Dean of the Schools of Human Services. Usual sanctions which may be applied by a faculty member include course failure or failure on the piece of work on which he/she was involved with academic dishonesty. If the student denies the charge(s), the faculty may proceed with a Formal Charge.
  2. FORMAL PROCESS: Formal charges must be made in writing and filed with the Chairperson of the School of Nursing, the Dean of the Schools of Human Services and the Vice President of Academic Affairs within seven (7) days of the discovery of the alleged incident. For further explanation of the full process, see the Salem State College Catalog.

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VIII. ADVISEMENT/TRANSFER EVALUATION POLICIES:

A. GENERIC AND ADVANCED PLACEMENT STUDENTS:

1. IDENTIFYING ADVISOR AND SCHEDULING APPOINTMENT:
  - a. Each student, enrolled as an undergraduate student, will have a School of Nursing faculty member as an advisor. A list of students and their advisors is posted on the second floor of the Harrington Building prior to the Fall registration period. (See college newspaper for dates).
  - b. Faculty have advising hours posted on their office doors and are available during these times unless unforeseen circumstances arise which prevent them from being there.
  - c. To schedule an appointment with a faculty advisor, outside of office hours, leave a note with your request and phone number in the appropriate faculty mailbox (located in HB 237) or leave a voice mail or e-mail message.
  
2. PREREGISTRATION ACADEMIC ADVISING:
  - a. Students must make an appointment with their faculty advisor prior to registration for the following semester.
  - b. To facilitate the registration process, School of Nursing faculty place an appointment schedule on their office door approximately one week prior to the beginning of the Academic Advising Period.
  - c. Students are urged to make an appointment with their advisor as early as possible, regardless of their class designation. If you encounter difficulty in identifying a time for conference, leave your advisor a note, voice mail or e-mail which includes **your telephone number**.
  - d. The faculty advisor discusses and approves the course selection and signs the registration form.
  
3. CHANGING COURSE SEQUENCE: You are strongly encouraged to discuss any changes, such as withdrawal from a course, with your advisor, prior to action. A copy of the office number and telephone number for each faculty advisor will be posted beside the Advisee List.
  
4. TRANSFER EVALUATION:
  - a. Transfer students who have met the admission requirements of the college may receive advanced placement following a review of their transcripts by the Chairperson of the School of Nursing or his/her designee.
  - b. Equivalent courses both in liberal arts courses and in nursing courses may be accepted in transfer as determined by the Registrar and/or Chairperson of the department in which the courses are offered.
  - c. Acceptance of science courses in transfer will occur only with the approval of the chairperson of the appropriate science department.
  - d. An individual educational plan will be prepared for each student in compliance with college and School of Nursing academic policies.
  - e. Advanced placement students are expected to follow the same academic policies as the traditional generic student.

B. RN/BSN PROGRAM:

Refer to SECTION II of this Handbook for policies specifically related to this program.

C. LPN/BSN PROGRAM:

Refer questions to Linda Frontiero, Coordinator of Post-Licensure Programs, in the Nursing Resource Center 978-542-6849

**SALEM STATE COLLEGE SCHOOL OF NURSING  
HANDBOOK OF ACADEMIC POLICIES**

IX. MISCELLANEOUS POLICIES:

A. TEST POLICY FOR REQUIRED NURSING COURSES: See specific course syllabi.

B. GRADING CRITERIA GUIDELINES: See table below and specific course syllabi.

PERCENT	GRADE POINT	LETTER GRADE		PERCENT	GRADE POINT	LETTER GRADE
100	4	A		79	2.3	C+
99	4	A		78	2.2	C+
98	4	A		77	2.1	C+
97	3.9	A		76	2	C
96	3.9	A		75	1.9	C
95	3.8	A		74	1.8	C
94	3.8	A		73	1.7	C-
93	3.7	A-		72	1.6	C-
92	3.6	A-		71	1.5	C-
91	3.5	A-		70	1.4	C-
90	3.4	A-		69	1.3	D+
89	3.3	B+		68	1.2	D+
88	3.2	B+		67	1.1	D+
87	3.1	B+		66	1	D
86	3	B		65	0.9	D
85	2.9	B		64	0.8	D
84	2.8	B		63	0.7	D-
83	2.7	B-		62	0.6	D-
82	2.6	B-		61	0.5	D-
81	2.5	B-		60	0.4	D-
80	2.4	B-		59	0	F

C. ACADEMIC PROBATION POLICY: See current Salem State College Catalog.

D. STUDENT LEAVE-OF-ABSENCE POLICY: See current Salem State College Catalog.  
For Leave of Absence in the RN/BSN or LPN/BSN Program, contact the Coordinator of Post-Licensure Programs.

NOTE: Students on leave are fully responsible for notifying the Registrar's Office of their intent to return on or before the specified notification dates. No reminders will be sent to the student by the School of Nursing.

**SALEM STATE COLLEGE SCHOOL OF NURSING  
HANDBOOK OF ACADEMIC POLICIES**

**SECTION TWO: POLICIES RELATED TO THE RN/BSN PROGRAM:**

**I. ADVISOR CONFERENCES:**

- A. A minimum of three, in person, Advisor Conferences are required of all matriculated RN. students. These conferences are in addition to the initial interview and are to be scheduled as follows:
1. during the semester following acceptance to program.
  2. during the semester preceding enrollment in NUR360A or NUR440A.
  3. during the last semester, and before February 1, of graduation year. This is a final review of your program which is required to receive approval for graduation.
  4. It is also highly recommended that students see an advisor once a year during their program.

**II. PRE-REQUISITE COURSES:**

- A. The following support courses and major courses must be successfully completed before the registered nurse student enters NUR440A.
1. B10200
  2. B10201
  3. B10304
  4. CHE124

**III. ADVANCED PLACEMENT CREDITS:**

- A. Students who are admitted are granted 25 Advanced Placement Credits based on graduation from a nationally accredited School of Nursing and a current Massachusetts RN license.

**IV. REQUIREMENTS TO BE COMPLETED PRIOR TO TAKING CLINICAL COURSES:**

- A. Successful completion of NUR360A, NUR361A, NUR439, and NUR440A.
- B. Placing the following documents on file with the Coordinator of Post-Licensure Programs:
1. a copy of current Massachusetts licensure. Evidence must also be presented to clinical faculty member.
  2. a copy of current certification in Basic Life Support, Level "C" (CPR). Students are responsible for maintaining current certification throughout the program.
  3. evidence of a current health insurance policy.
  4. completion of the requirements of the Salem State College School of Nursing Health Form. This form is available from the college Health Service or Program Coordinator. Documentation of the student's immunization status is required in the following areas:
    - a. T.D. (Tetanus/Diphtheria): Within 10 years
    - b. MMR(Measles, Mumps, Rubella): one MMR and a second Measles vaccine after 1980 or a titer for MMR.
    - c. Positive Chicken Pox titer or vaccine
    - d. TB(Mantoux): Annual requirement. If positive TB test, a copy of a written X-ray report.
    - e. Hepatitis B Vaccine
  5. evidence of \$1,000,000/5,000,000 in malpractice insurance.

**SALEM STATE COLLEGE SCHOOL OF NURSING  
HANDBOOK OF ACADEMIC POLICIES**

IV. REQUIREMENTS TO BE COMPLETED PRIOR TO TAKING CLINICAL COURSES: (cont.)

- C. Have currently practiced nursing within the past three years. If not, a refresher course must be completed.
- D. NUR409 - Nursing Research may be taken concurrently with clinical courses or taken before clinical courses begin.

V. COMPLETION OF DEGREE REQUIREMENTS:

After a registered nurse is accepted for matriculation into Salem State College, she or he must complete all outstanding degree requirements at Salem State College.

VI. LIFE EXPERIENCE CREDIT:

Students with knowledge that is acquired through alternative methods may apply for Life Experience Credit. Contact the Coordinator of Post-Licensure Programs (978) 542-6849 for further details

**SALEM STATE COLLEGE SCHOOL OF NURSING  
HANDBOOK OF ACADEMIC POLICIES**

**Bachelor of Science in Nursing - Generic Program**

STUDENT: _____	S	C	A	G	PRE-REQUISITES	C	G	T
PHONE #: _____	E	R	C	R		O	R	R
ADVISOR: _____	M	E	C	A		-	A	A
DATE ADMITTED TO MAJOR: _____	E	D	E	D		R	E	N
TRANSFER CREDITS _____	S	I	P	E		Q	U	S
OTHER _____	T	T	T			E	S	E
	E	S	A			I	S	R
<b>COMPETENCY BASED SKILLS: (LEVEL I)</b>	R	B	L	E	S	I	T	
BASIC MATH					E	S		
READING COMPREHENSION								
COMPUTER LITERACY								
<b>CORE REQUIREMENTS:</b>					(ACP=ALL COLLEGE POLICY)			
QUANTITATIVE (Q)								
DIVERSITY (V)								
WRITING (W)								

**FIRST LEVEL: SEMESTER I** **35 TOTAL CREDITS HOURS FOR FIRST LEVEL**

BIO105	BIOLOGICAL SYSTEMS (BIO121&122, OR BIO132)	I & II	4	C-	IF BIO105 & CHE124 ARE NOT TAKEN TOGETHER THEN CHE124 SHOULD BE TAKEN FIRST	CHE124, CHE130		
CHE124	GENERAL CHEMISTRY (OR CHE120 & CHE 121; OR CHE130)	I	4	C-		B10105		
ENG101	ENGLISH COMPOSITION I	I	3	ACP				
HIS101	HISTORY OF WORLD CIVILIZATION I	I	3	ACP				
SFL	PHYS. ED. (EXEMPT IF 30 TR. CREDITS)	I OR II	1	ACP				
SPC101	SPEECH REQUIREMENT	I OR II	3	ACP				

**FIRST LEVEL: SEMEMSTER II**

BIO200	ANATOMY & PHYSIOLOGY I	II	4	C-	BIO105, CHE124 or CHE130	CHE1 25		
CHE125	CHEMISTRY OF LIFE PROCESSES (OR CHE212)	II	4	C-	CHE124			
ENG102	ENGLISH COMPOSITION 11	II	3	ACP	ENG101			
HIS102	HISTORY OF WORLD CIVILIZATION 11	II	3	ACP				
PSY101	GENERAL PSYCHOLOGY	I OR II	3	ACP				

**SECOND LEVEL: SEMESTER I** **34 TOTAL CREDIT HOURS FOR SECOND LEVEL**

BIO201	ANATOMY & PHYSIOLOGY 11	I	4	C-	BIO200			
ENG	LITERATURE I	I	3	ACP	ENG102			
NUR210A	HEALTH ASSESSMENT IN NURSING	I	2	C	BIO105, B10200, CHE124, CHE125, PSY101	BIO201 NUR211A		
NUR211A	INTRODUCTION TO PROFESSIONAL NURSING	I	2	C	BIO105, BIO200, CHE124, CHE125, PSY101	BIO201 NUR210A		
PSY322	ADULTHOOD & OLD AGE PSYCHOLOGY	I OR II	3	ACP	PSY101			
SOC201	INTRODUCTION TO SOCIOLOGY	I	3	ACP				

**SECOND LEVEL: SEMESTER II**

BIO304	MICROBIOLOGY & ITS APPLICATIONS	I OR II	4	C-	BIO105, CHE125			
ENG	LITERATURE 11	II	3	ACP	ENG 102			
MAT247	STATISTICS	II	3	ACP				
NUR212A	ART & SCIENCE OF NURSING I: FUNDAMENTALS OF PROFESSIONAL NURSING PRACTICE	II	4	C	BIO105, BIO200, BIO201, CHE124, CHE125, NUR210A, NUR211A PSY101	BIO304		
PSY218	CHILDHOOD AND ADOLESCENCE	I OR II	3	ACP	PSY 1 01			

NOTE: ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING NUR370, NUR312A AND NUR313A WITH THE EXCEPTION OF SOC305, SOC306, SOC330.SOC335 AND PHIL ETHICS WHICH MAY BE TAKEN ANY TIME PRIOR TO THE LAST SEMESTER OF THE PROGRAM.

LEVEL I COMPLETE IN 1<sup>ST</sup> 30 CREDITS  LEVEL II COMPLETE IN 1<sup>ST</sup> 53 CREDITS  LEVEL III COMPLETE BEFORE GRADUATION

Bachelor of Science in Nursing – Generic Program (cont.)										
<b>NOTE:</b> ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING NUR370, NUR312 A AND NUR313A  WITH THE EXCEPTION OF SOC305, SOC306, SOC 330, SOC335 AND PHL ETHICS WHICH MAY BE TAKEN ANY TIME PRIOR TO THE LAST SEMESTER OF THE PROGRAM.		S E M E S T E R	C R E D I T S	A G R E E D	<b>PRE-REQUISITES</b>			C O - R E Q U I S I T E S	G R A D E	T R A N S F E R
<b>THIRD LEVEL: SEMESTER I</b>					<b>28 TOTAL CREDIT HOURS FOR THIRD LEVEL</b>					
NUR370	PRINCIPLES OF PHARMACOLOGY	I	3	C				NUR312A NUR313A		
NUR 312A	ART& SCIENCE OF NURSING II: ADULT HEALTH	I	4.5	C	BIO105, BIO200, BIO201, BIO304, CHE124, CHE125, NUR210A, NUR211A, NUR212A, PSY101, PSY322,SOC201			NUR370		
NUR313A	ART& SCIENCE OF NURSING III: ADULT HEALTH	I	4.5	C	SAME AS NUR 312A			NUR370		
SOC330	INTRODUCTION TO ANTHROPOLOGY (OR SOC305, OR SOC.306, OR SOC335)	I	3	ACP	SOC201					
<b>THIRD LEVEL: SEMESTER II</b>										
NUR314B	ART & SCIENCE OF NURSING IV: WOMEN'S HEALTH	II	5	C	NUR370, NUR312A, NUR313A, PSY218			NUR315B		
NUR315B	ART & SCIENCE OF NURSING IV: INFANTS' & CHILDRENS' HEALTH	II	5	C	SAME AS NUR314B			NUR314B		
NUR409	NURSING RESEARCH (MAY TAKE AT SECOND LEVEL)	I OR II	3	C	MAT247					
<b>FOURTH LEVEL: SEMESTER I</b>					<b>28 TOTAL CREDIT HOURS FOR FOURTH LEVEL</b>					
NUR412A	ART & SCIENCE OF NURSING VI: MENTAL HEALTH	I	5.5	C	NUR314B, NUR315B,			NUR413A		
NUR413A	ART & SCIENCE OF NURSING VII: CRITICAL CARE	I	5.5	C	SAME AS NUR412A			NUR412A		
PHL	ETHICS (ANY ETHICS COURSE IS ACCEPTABLE)	I	3	ACP						
<b>FOURTH LEVEL: SEMESTER II</b>										
NUR411	PROFESSIONAL ROLE TRANSITION	II	2	C	<b>NOTE:</b> ALL COURSES EXCEPT THE FREE ELECTIVE MUST BE COMPLETED BEFORE ENTERING NUR411, NUR414A AND NUR 415A. NUR411 <u>MUST</u> BE TAKEN WITH NUR 414A AND NUR415A			NUR414A NUR415A		
NUR414A	ART& SCIENCE OF NURSING VIII: REHABILITATION	II	4.5	C	SAME AS NUR411			NUR411 NUR415A		
NUR415A	ART & SCIENCE OF NURSING IX: PUBLIC HEALTH	II	4.5	C	SAME AS NUR 411			NUR 411 NUR414A		
	ELECTIVE	II	3	ACP						
9/ 2003	<b>TOTAL NURSING CREDITS</b>		<b>55</b>		<b>TOTAL CURRICULUM CREDITS</b>			<b>125</b>		

**PLEASE NOTE:**

- IT IS THE RESPONSIBILITY OF THE STUDENT TO BE AWARE OF AND TO ADHERE TO ALL PREREQUISITE AND COREQUISITE REQUIREMENTS FOR COURSES AS NOTED IN THE SALEM STATE COLLEGE CATALOG AND THE SCHOOL OF NURSING HANDBOOK OF ACADEMIC POLICIES.
- ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING NUR370, NUR 312A AND NUR 313A WITH THE EXCEPTION OF SOC 305, SOC 306, SOC 330, SOC 335 AND PHL ETHICS WHICH MAY BE TAKEN ANY TIME PRIOR TO THE LAST SEMESTER OF THE PROGRAM.
- NURSING CO-REQUISITES: COURSES LISTED IN THE SAME SEMESTER MUST BE TAKEN IN THAT SEMESTER I.E. NUR314B, NUR315B
- PROGRAM MINORS:
  - BIOLOGY: CREDITS FOR A MINOR ARE ALREADY INCLUDED IN THE REQUIRED PROGRAM BUT APPLICATION MUST BE MADE.
  - OTHER DISCIPLINES: THE REQUIRED PROGRAM CONTAINS CREDITS TOWARD PHILOSOPHY, PSYCHOLOGY AND SOCIOLOGY MINORS. SEE COLLEGE CATALOG FOR REMAINING REQUIREMENTS. APPLICATION MUST BE MADE.

TABLE REVISED 03/08 EFFECTIVE 03/08



Bachelor of Science in Nursing - Honors Program (cont.)									
<b>NOTE: ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING NUR370, NUR312A AND NUR313A</b>  <b>WITH THE EXCEPTION OF SOC305, SOC306, SOC 330, SOC335 AND PHL ETHICS WHICH MAY BE TAKEN ANY TIME PRIOR TO THE LAST SEMESTER OF THE PROGRAM.</b>  <b>NURSING COOREQUISITE COURSES LISTED IN THE SAME SEMESTER MUST BE TAKEN IN THAT SEMESTER I.E. NUR314B &amp; NUR315B</b>		S E M E S T E R	C R E D I T S	A G R E E M E N T	G R A D E	P R E - R E Q U I S I T E S	C O - R E Q U I S I T E S	G R A D E	T R A N S F E R
<b>THIRD LEVEL: SEMESTER I</b>					<b>29.5 TOTAL CREDIT HOURS FOR THIRD LEVEL</b>				
IDS600H	HONORS SEMINAR I	I	1.5	ACP					
NUR370	PRINCIPLES OF PHARMACOLOGY	I	3	C			NUR312A NUR313A		
NUR 312A	ART& SCIENCE OF NURSING II: ADULT HEALTH	I	4.5	C	BIO105, BIO200, BIO201, BIO304, CHE124, CHE125, NUR210A, NUR211A, NUR212A, PSY101, PSY322,SOC201		NUR370		
NUR313A	ART& SCIENCE OF NURSING III: ADULT HEALTH	I	4.5	C	SAME AS NUR 312A		NUR370		
SOC330	INTRODUCTION TO ANTHROPOLOGY (OR SOC305, OR SOC306, OR SOC335)	I	3	ACP	SOC201				
<b>THIRD LEVEL: SEMESTER II</b>					<b>29.5 TOTAL CREDIT HOURS FOR THIRD LEVEL</b>				
NUR314B	ART & SCIENCE OF NURSING IV: WOMEN'S HEALTH	II	5	C	NUR370, NUR312A, NUR313A, PSY218		NUR315B		
NUR315B	ART & SCIENCE OF NURSING IV: INFANTS' & CHILDRENS' HEALTH	II	5	C	SAME AS NUR314B		NUR314B		
NUR601H	HONORS NURSING RESEARCH I	I OR II	3	C	MAT247				
<b>FOURTH LEVEL: SEMESTER I</b>					<b>29.5 TOTAL CREDIT HOURS FOR FOURTH LEVEL</b>				
NUR412A	ART & SCIENCE OF NURSING VI: MENTAL HEALTH	I	5.5	C	NUR314B,NUR315B		NUR413A		
NUR413A	ART & SCIENCE OF NURSING VII: CRITICAL CARE	I	5.5	C	SAME AS NUR412A		NUR412A		
NUR602H	HONORS NURSING RESEARCH II	I OR II	3	C	MAT247				
PHL	ETHICS (ANY ETHICS COURSE IS ACCEPTABLE)	I	3	ACP					
<b>FOURTH LEVEL: SEMESTER II</b>					<b>29.5 TOTAL CREDIT HOURS FOR FOURTH LEVEL</b>				
NUR411	PROFESSIONAL ROLE TRANSITION	II	2	C	<b>NOTE: ALL COURSES EXCEPT THE FREE ELECTIVE MUST BE COMPLETED BEFORE ENTERING NUR411, NUR414A AND NUR 415A. NUR411 MUST BE TAKEN WITH NUR 414A AND NUR415A</b>		NUR414A NUR415A		
NUR414A	ART& SCIENCE OF NURSING VIII: REHABILITATION	II	4.5	C	SAME AS NUR411		NUR411 NUR415A		
NUR415A	ART& SCIENCE OF NURSING IX: PUBLIC HEALTH	II	4.5	C	SAME AS NUR 411		NUR 411 NUR414A		
IDS601H	HONORS SEMINAR II	I	1.5	ACP					
<b>TOTAL NURSING CREDITS 55</b>					<b>TOTAL CURRICULUM CREDITS 128</b>				

**PLEASE NOTE:**

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- ALL FIRST AND SECOND LEVEL COURSES MUST BE COMPLETED BEFORE ENTERING **NUR370, NUR 312A AND NUR 313A** WITH THE EXCEPTION OF **SOC 305, SOC 306, SOC 330, SOC 335 AND PHL ETHICS** WHICH MAY BE TAKEN ANY TIME PRIOR TO THE LAST SEMESTER OF THE PROGRAM.
- NURSING CO-REQUISITES: COURSES LISTED IN THE SAME SEMESTER MUST BE TAKEN IN THAT SEMESTER I.E. NUR314B, NUR315B
- PROGRAM MINORS:
  - BIOLOGY: CREDITS FOR A MINOR ARE ALREADY INCLUDED IN THE REQUIRED PROGRAM BUT APPLICATION MUST BE MADE.
  - OTHER DISCIPLINES: THE REQUIRED PROGRAM CONTAINS CREDITS TOWARD PHILOSOPHY, PSYCHOLOGY AND SOCIOLOGY MINORS. SEE COLLEGE CATALOG FOR REMAINING REQUIREMENTS. APPLICATION MUST BE MADE.

TABLE REVISED 03/08 EFFECTIVE 03/08

**Bachelor of Science in Nursing - LPN/BSN Transfer Evaluation Sheet**

NAME		LPN DATE:	LPN CUM GPA:
LPN INSTITUTION:		TOTAL TRANSFER CREDITS:	MATRICULATION DATE:
*PREREQUISITE FOR ACCEPTANCE INTO THE LPN/BSN		NOTE: 1. EVALUATION OF CREDIT TRANSFER MAY SATISFY COURSE REQUIREMENTS.	
DATE	COMPETENCY BASED SKILLS:	AT LEAST 30 CREDITS MUST BE TAKEN AT SALEM STATE COLLEGE	
	BASIC MATH	<b>STATUS STAMP</b>	
	READING COMPREHENSION		
	COMPUTER LITERACY		

GENERAL EDUCATION COURSES		CR	TRANSFER COURSES/INSTITUTION	SSC GRADE/DATE
ENG101	ENGLISH COMPOSITION I	3		
ENG102	ENGLISH COMPOSITION II	3		
ENG	LITERATURE I	3		
ENG	LITERATURE II	3		
SPC101 C	INTERPERSONAL COMMUNICATION	3		
HIS101	HISTORY OF WORLD CIVILIZATION I	3		
HIS102	HISTORY OF WORLD CIVILIZATION II	3		
MAT247	STATISTICS	3		
PHL218	ETHICS	3		
SOC330	INTRODUCTION TO ANTHROPOLOGY OR SOC305, OR SOC306, OR SOC335	3		
SFL	PHYS. ED. (EXEMPT IF 30 TR. CREDITS)			
	ELECTIVE	3		
SUPPORT COURSES: PREREQUISITES TO NURSING		CR	TRANSFER COURSES/INSTITUTION	SSC GRADE & DATE
B10105	BIOLOGICAL SYSTEMS (OR BIO121 & BIO122 OR BIO132)	4		
B10200	ANATOMY & PHYSIOLOGY I	4		
B10201	ANATOMY & PHYSIOLOGY II	4		
B10304	MICROBIOLOGY & ITS APPLICATION	4		
CHE124	GENERAL CHEMISTRY I (OR CHE120 & CHE121; OR CHE130)	4		
CHE125	CHEMISTRY OF LIFE PROCESS (CHE212 & CHE213)	4		
PSY101	GENERAL TO PSYCHOLOGY	3		
PSY218	CHILDHOOD AND ADOLESCENCE	3		
PSY322	ADULTHOOD AND OLD AGE	3		
SOC201	INTRODUCTION TO SOCIOLOGY	3		

**Advanced Placement Credits: Students who are admitted are granted 5 Advanced Placement Credits based on graduation from a nationally accredited LPN program and a current LPN license.**

SSC NURSING COURSES		CR	GRADE/DATE	REVIEWER
NUR312A	ART & SCIENCE OF NSG II: ADULT HEALTH	4.5		
NUR313A	ART & SCIENCE OF NSG III: ADULT HEALTH	4.5		
NUR314B	ART & SCIENCE OF NSG IV: WOMEN'S HEALTH	5		
NUR315B	ART & SCIENCE OF NSG V: INFANTS & CHILDREN'S	5		
NUR360A	EXPLORATIONS PROF. NSG. ROLE	3		
NUR370	PRINCIPLES OF PHARMACOLOGY	3		
NUR409	NURSING RESEARCH	3		
NUR411	PROF ROLE TRANSITION	2		
NUR412A	A&S NSG VI: MENTAL HEALTH	5.5		
NUR413A	A&S NSG VII: CRITICAL CARE	5.5		
NUR414A	A&S NSG VIII: REHABILITATION	4.5		
NUR415A	A&S NSG IX: PUBLIC HEALTH	4.5		

## Bachelor of Science in Nursing - RN/BSN Transfer Evaluation Sheet

NAME:			MATRICULATION DATE:	
ADN INSTITUTION	CREDITS:	ADN GRADUATION DATE:	ADN CUM GPA:	NOTE: 1. AT LEAST 30 CREDITS MUST BE TAKEN AT SALEM STATE COLLEGE 2. IF TOTAL TRANSFER CREDITS 30 CREDITS OR MORE STUDENT IS EXEMPT FROM SFL.
OTHER INSTITUTIONS:		STATUS STAMP		
DIPLOMA:				
BASIC MATH				
READING COMPREHENSION				
COMPUTER LITERACY				
TOTAL TRANSFER CREDITS:				

GENERAL EDUCATION COURSES		CR	TRANSFER COURSES & INSTITUTION	SSC GRADE & DATE
ENG101	ENGLISH COMPOSITION I	3		
ENG102	ENGLISH COMPOSITION II	3		
ENG294	LITERATURE I	3		
ENG295	LITERATURE II	3		
HIS101	HISTORY OF WORLD CIVILIZATION I	3		
HIS102	HISTORY OF WORLD CIVILIZATION II	3		
MAT247	STATISTICS	3		
PHL218	ETHICS	3		
SOC330	INTRODUCTION TO ANTHROPOLOGY OR ANY ONE OF THE FOLLOWING: SOC305, SOC306, SOC335	3		
SPC101D	SURVEY OF COMMUNICATION	3		
	FREE ELECTIVE	3		
	FREE ELECTIVE	3		
	FREE ELECTIVE	3		
	FREE ELECTIVE	3		
SUPPORT COURSES: PREREQUISITES TO NURSING		CR	TRANSFER COURSES & INSTITUTION	SSC GRADE & DATE
BIO200	ANATOMY & PHYSIOLOGY I	4		
B10201	ANATOMY & PHYSIOLOGY II	4		
B10304	MICROBIOLOGY & ITS APPLICATION	4		
CHE124	GENERAL CHEMISTRY I (OR CHE1 20 & CHE1 21; OR CHE1 30 & CHE1 31; OR CHE1 30 & CHE231)	4		
PSY101	GENERAL TO PSYCHOLOGY	3		
PSY218	CHILDHOOD AND ADOLESCENCE	3		
PSY322	ADULTHOOD AND OLD AGE	3		
SOC201	INTRODUCTION TO SOCIOLOGY	3		

**Advanced Placement Credits: Students who are admitted are granted 25 Advanced Placement Credits based on graduation from a nationally accredited School of Nursing and a current RN license.**

SSC NURSING COURSES		CR	GRADE & DATE	SSC NURSING COURSES	CR	GRADE & DATE	REVIEWER/ DATE
NUR360A	EXPLORATIONS PROFESSIONAL NURSING ROLE	3		NUR444A	A&S NSG X	3	
NUR361A	HEALTH ASSESSMENT ACROSS LIFE SPAN	3		NUR445A	A&S NSG XI	4	
NUR409	NURSING RESEARCH	3		NUR446	A&S NSG XII	3	
NUR439	HEALTHCARE ISSUES, POLICY & ECONOMICS	3		NUR447	A&S NSG XIII	4	
NUR440A	PATHOPHYSIOLOGY	4					